

Book of Motions

(revised 7/2006)

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Affiliated Organizations

To assume the AIN membership in the National Resource Defense Council, and continue this affiliation. F/87

That Paul Frandsen and Bill Randall be empowered to represent NAI to negotiate with federal agencies, requesting the U.S. host the third World Heritage Conference in 1991. F/87

That the President and/or designated representatives continue to negotiate with NPS and other appropriate agencies with the Interagency Committee on the Third World Heritage Conference. F/87

That the President, while at the Second World Heritage Conference, convey that NAI is interested and supportive, but needs more information; that NAI looks forward to potential international cooperation in the future. S/88

To instruct the President and/or Executive Director to explore whatever opportunities exist with the cooperating associations. F/88

To accept the proposal to sanction five IAC regional seminars per attached memorandum, excluding any state organizations as co-sponsor, and that NAI have fair opportunity to participate. S/89

To pay the dues to NRCA. F/89

To not support the HII financially. F/89

To appoint (the President) to pursue possible co-sponsorship of a workshop with the Forest Service on forest economic interpretation. F/90

To renew NAI's membership in the Natural Resource Council of America. F/90

To appoint Paul Frandsen to work with the Center for Environmental Interpretation (Britain) on cooperative certification, publications, memberships, etc. (no record of vote) F/90

To create a Past Director's Club S/91

To have (the President) write and sign a Memorandum of Understanding with the federal agencies by the end of the year. F/91

That the Federal Inter-agency Council on Interpretation be recognized as an advisory board to the NAI Board of Directors, under the coordination of a board member appointed by the President of the Association. Withdrawn. Sp/94

To extend to current contract for the Fish and Wildlife Service Visitor Center Manual for 90 days. F/94

That FICI be recognized as an Advisory Council to the NAI Board of Directors under the coordination of the Executive Director of the Association. Sp/95

That the existing Visitors enter Manual contract with Ron Osterbauer, et.al., be canceled and that we negotiate a contract with Wisconsin State University, Mike Gross and Ron Zimmerman to fulfill our obligation. Sp/95

That the board empower the president to speak on behalf of the board of directors in full authority at the HII [Heritage Interpretation International] meeting and in related meetings in Sydney, Australia, in August to September, 1998. Passed. Sp/98

That the President be directed to appoint an HII Liaison Task Force to negotiate a formal Memorandum of Understanding with Heritage Interpretation International regarding cooperation between NAI and HII. Passed. F/98

That the Executive Director draft a Memorandum of Agreement to formalize a relationship with the Interpretation Association of Australia (IAA) permitting either group to sell the major publications of the other group to their members as a benefit at prices determined by managers of each association. Passed. F/98

That NAI's executive director offer an MOU opportunity to Interpretation Canada, Association for Heritage Interpretation and the South African EE Association with the same stipulations approved in the Interpretation Association of Australia MOU. Passed F/99

That we approve the proposed MOU with U.S. China Environmental Fund (USCEF) as proposed by Marc Brody, Executive Director of USCEF. Passed F/00

That we postpone the MOU w/WildAid to an email vote, supported by materials produced by ED by Feb. 28th. Passed, F/01

That the Executive Director enter into an agreement with Discovery Safaris to offer the proposed 2003 fundraising eco-tour to Kenya. Passed, Dec./01

That NAI enter an MOU with WildAid to explore collaborative opportunities. Passed, Dec./01

That staff be directed to enter into a new Memorandum of Understanding with U.S. China Environmental fund. Passed, S/03

Awards

To adopt the AIN fundraising program as the Enos Mills Guide Awards. F/87

That NAI nominate AIN and WIA for the Chevron Conservation Awards. F/87

To encourage institutional members to utilize the National Interpreters Workshop to recognize their outstanding employees (i.e. their in-house awards). F/87

That NAI present our professional awards at the National Interpreters Workshop and others that may be designated by the board. F/87

To adopt the Awards Standards as submitted by the Awards Chair. F/87

To accept the new guidelines for awards to members in the Institutional and Commercial categories. S/89

That the surviving spouses of Honorary Members, when said member is deceased, may request to continue to receive all relevant publications. S/89

To add a new awards category, Outstanding Young Professional, for those in the field less than five years. F/89

To add a new awards category, Best Regional Newsletter. Failed F/89

To change the amount necessary to earn the Enos Mills Guide Certificate from \$100 to \$250. F/90

To amend the criteria for National Awards as follows:

- Section B, Part 8, shall be modified to read: No member shall receive any national award in one category more than once, with the exception that the Meritorious Service Award may be given more than once.

- Section B, part 9 to read: Nominees for the Fellow and Outstanding Young Interpreter awards must hold membership in one of the following paid membership categories of NAI at the time of nomination. Membership through the Regional Director's complimentary membership program are not eligible for these awards, but may be nominated for Honorary Membership, Meritorious Service, or Special Awards. F/91

To accept a challenge grant from KC Publications and the concept of expanding the National Professional Awards for consideration during the Awards section of the agenda. Su/92

That the awards committee implement the (?) proposal. Failed Su/92

That the board accept the concept of modifying the Professional Awards Standards and send the proposal back to the awards committee to develop implementation strategy including the Board's considerations. Su/92

To refer the proposed changes in the National Awards Standards back to Bob Jennings for suggested revisions, to be brought to the Spring '93 Board meeting. F/92

To give a "Special Award" for the development of the Art of Interpretation video to NPS Harper's Ferry Design Center and Harpers Ferry Historical Center. F/92

To separate the Excellence in Interpretation Library from the National Awards program. S/93

To add the Executive Director to the Awards Committee, at the level of the Executive Committee. Failed. Sp/94

That all past award winners in the Association of Interpretive Naturalists and the Western Interpreters Association be carried forward on our records as NAI award winners, with such benefits and obligations as

accorded with the original award. Sp/95

That Jim Fitzpatrick to be as appointed Awards Committee Chair. F/96

That Regional Award winners will not automatically be eligible for NAI National Awards. Withdrawn to become a discussion item Sp/97

That Regional Award winners may be nominated for National Awards if 1) they meet all requirements for an appropriate National Award category, and 2) the nomination is submitted using the National Award format (form) and it adheres to the guidelines of the Award's Committee. Withdrawn to become a discussion item Sp/97

That the National Awards Program as proposed by the National Awards Task Force be adopted. F/97

That the President of NAI be ineligible for nomination for Professional Awards. Passed. F/98

That the President of NAI be ineligible for nomination for Professional Awards.
PASSED: 6 AYE 2 NAY 4 ABSTAIN

That the board reconsider the motion regarding the president being ineligible for awards. Passed. F/98

That the meritorious service awards for workshop chairs be removed from the professional awards procedure and a "team award" be automatically given to the entire workshop committee during the awards banquet at workshop that they plan. Passed F/00

That NAI create an "Outstanding Volunteer Interpreter" award as part of the annual award program beginning in 2001. Passed F/00

Board

To request that the Western Interpreters Association Board to change the name of their organization to National Association of Interpretation, and to request the board of the Association of Interpretive Naturalists to transfer funds to the new NAI and have Doug Brice handle the paperwork. F/87

That a letter of thanks be written by Paul Frandsen to the members of the Consolidation Committee. F/87

That NAI recognizes that when the President is representing NAI at a legitimate function, on his own time, and if offered an honorarium, the President is allowed to accept. S/88

That each Regional Director may award annually two complimentary memberships, as they see fit. S/89

To stagger the elections of the Executive Board; President, VP-Programs and treasurer one year and Secretary, VP-Administration the following year. Withdrawn. Su/92

That the Board of Directors allocate funds to cover the transportation costs for each Board member to attend one Board meeting per year. Withdrawn. Sp/94

Resolved, that should the search for a new office site prove a very positive opportunity, the executive board should be empowered to make a financial commitment up to \$50,000 without full board approval. Failed. S/91.

To accept the following Board Procedures for 1992-93:

- As Chairperson of the Board meetings, the President will be both facilitator and participant. As facilitator, the role is to keep us on track so we can accomplish our business as expeditiously as possible.

The following operating procedures are proposed:

- NAI by-laws require use of the current, revised editions of Roberts Rules of Order, with modifications as approved by the Board. The VP for Administration is responsible for questions of parliamentary procedure.
- The purpose of our board meetings is policy-making, not brainstorming or planning unless time is specifically allocated for these activities.
- Items for the agenda should be identified to the President in advance of the meeting. Items may be of informational or policy nature.
- Policy items should begin with a motion, followed by discussion, then a vote. The motion can be for action by the Board that requires no additional development, or it may be to refer a problem/need to a committee task/force/individual for study and return to the board with a recommendation in the form of a motion.
- Motions should be drafted, in writing, before the item is presented for consideration. When possible, the Executive Committee will meet in advance of board meetings to draft motions related to policies broader than any one member's area of responsibility.
- Discussion following the motion will be round-robin beginning with the person making the motion and moving clockwise around the room. Discussion may include comments and questions. If a person has nothing new to add, he/she can pass or briefly indicate support for a previously stated position or point.
- If the board feels major changes are needed and the motion maker and second agree, a friendly amendment is in order; if there is not agreement, the first motion will be addressed before further action. Sp/92

That the Treasurer be authorized to open an additional, non-risk, interest-bearing account with a banking institution in Ft. Collins Colorado. F/94

That we appoint a special task force to investigate and report to the board the feasibility of adjusting the length and staggering terms of the Executive Committee." Sp/96

That the VP for Administration develop a format for developing new [board] position descriptions with the input of current officers. F/96

That the Association appoint three At-large Board Members as permitted by the Bylaws as revised on December 23, 1996, with allocations as follows:

- Two members must be representatives from the sections and one from an area of special assistance (i.e. finance, legal, etc.).
- The terms will be renewable annual terms with a maximum equal to that allowed Regional Directors.
- Each must be a current member of the Association to be a voting member of the Board.
- This process will be reviewed annually by the Board of Directors and may be modified. Sp/97

That the board appoint Betsy Leonard, Environmental Education Section Chair, and Jim Goss, Council for American Indian Interpretation Section Chair, as the At-large Board Members in representation of Sections and that a finance representative be appointed after a review and recommendation by the Executive Committee and vote by the full Board of Directors. Sp/97

That the job descriptions for the elected positions be adopted as modified for inclusion in the nominations and elections guidelines. Withdrawn Sp/97

That the position guidelines for the elected positions be adopted as modified for inclusion in the nominations and elections guidelines and may be modified by the board from time to time. Sp/97

That anywhere "we" is designated in motions that "we" stands for the NAI board of directors. Withdrawn Sp/97

That the following Section representatives be appointed to the Board of Directors as Sectional Representatives, filling two of the three member At-Large positions as the visual communications section and another section yet to be determined by the end of the year. Passed. F/98

That in the event of a vacancy on the Executive Committee, other than the president, the Board of Directors shall select a replacement, by majority vote, from candidate(s) brought forward by the President of the association. Passed F/01

The task force moves that we place on the next national election ballot the following ByLaws changes, "The Regional Leadership Council (RLC) of the Association is made up of all current regional directors. This serves as a formative policy body for the council electing 5 representatives to serve on the National Board of Directors. The Section Leadership Council of the Association is made up of all current sectional chairs. This serves as a formative policy body for the council electing 5 representatives to serve on the National Board of Directors. – moved and seconded by Task Force on Region and Section Cooperation. Failed, S/03

That the Board of Directors place on the next national election ballot the following question; that the BOD create a plan for restructuring the leadership framework of the association that reflects the mission of the organization while maximizing efficiency and resources. The plan in the form of bylaws changes will be brought back to the membership for approval at the next National Election ballot. Withdrawn, S/03

We approve the Executive Committee Job Descriptions as posted on the NAI website. Passed. F/05

We approve Flip Hagood to be an At-large Board member for a one year term beginning January 1, 2006, pending schedule availability and conversation with the President and Executive Director. Passed. F/05

Board Meetings

To hold the Spring 1988 board meeting in Seattle. F/87

That effective January 1, 1988, the President is empowered to have organization funds cover the costs of travel and lodging, excluding meals, to, from and during Board meetings, budget permitting. S/88

To go to Fort Collins, Colorado, for three days in mid-April, 1989, for the Spring Board Meeting. F/88

That the Board meet one additional day at the 1990 Spring Board meeting to finalize the long-range plan. F/89

To have a summer board meeting in the Fort Collins area with travel expenses paid from the National Budget. Sp/92

To hold the summer board meeting between July 15-31. Sp/92

That the Board of Directors allocate funds to cover the transportation costs for each Board member to attend one Board meeting per year. Withdrawn. Sp/94

That NAI restrict any former employee of the Association from serving on the Board of Directors of the Association within two years following their separation from employment with the Association. F/94

That NAI restrict any member of the Board of Directors from being hired as an employee of the Association for a period of two years following the date of ending or resigning their term of office on the Board. F/94

That the actual cost for the Vice-president for Administration to attend the Orlando Workshop be paid by NAI in lieu of a subsidy to attend the Spring 1995 meeting. Withdrawn. Sp/95 To give the Vice-president for administration \$100 over his travel expenses to attend the Orlando Workshop. Sp/95

That the next board meeting be Tuesday, October, 22, 1996 in Billings, Montana. Sp/96

That regions be required to pay the expenses (travel, and room and board) of the regional director (or their representative) to the spring board meeting, and travel expenses to the fall board meeting. Withdrawn, Sp/97

That regions be required to pay the expenses (travel, room and board) of the regional directors (or their representative) to national board meetings, effective for the fall board meeting, 1997. Sp/97

That the next board meeting will be held in Beaumont, Texas on Friday, November 7, 1997. Sp/97

That the minutes from the last board meeting be amended to delete the discussion of each agenda item and reflect only the rationale and final vote. Sp/98

That the treasurer's report be approved as presented. Sp/98

That we authorize Jill Rickards & Company, P.C. to conduct an annual audit for NAI for 1997 as bid for \$4,000. Sp/98

That the minutes from the last board meeting be approved as presented. F/98

That the treasurer's report be approved as presented in the business plan. F/98

That the location and time for spring board meeting 1999 be Des Moines, IA. F/98

Budget / Audits

That the Association of Interpretive Naturalists open a separate account for NAI temporarily; any receipts for NAI to be deposited in this temporary account; Jan Hockenberry will make disbursements on Karin Hostetter's authorization, and as soon as NAI is legally in a position to open an account, funds in said temporary account are to be transferred into the new NAI account. F/87

To authorize the immediate allocation of \$200 to the AIN account and empower Paul Frandsen to authorize an additional \$100 for administrative assistance at the AIN office. F/87

To adopt the current AIN policy that each Region pay \$300 to the national budget for board travel, subject to exemption by petition of the Board. F/87

To transfer the funds in the AIN Region VII Scholarship fund to NAI Region VI. F/87

To reapportion the regional treasuries from existing AIN regions to the new NAI regions proportionally to the number of members being transferred. F/87

That upon notification that NAI's requested 501 (c) 3 status has been granted, AIN regional treasuries funnel their audited funds through the AIN national office for transfer to NAI and redistribution to the new regions. F/87

To re-apportion chapter funds from WIA chapters to the new NAI regions proportionately to the number of members being transferred. F/87

That WIA funds be dispersed as follows: state chapters entirely within new regions- funds go to the new region; chapters that are split between new regions shall split the funds 50-50 to each new region. S/88

That when a region hosts a conference in conjunction with the National Workshop, the region shall receive \$2.00 per person for full-time registrants. S/88

To provide \$1,000 as a one-time aid from the National funds to assist poor regions toward solvency. S/88

To direct the Executive Manager to initiate certificates of deposit for no longer than one year terms to invest the "nest egg" and "Founder's Fund" for the Association. F/88

To write off the uncollected funds from the 1987 NIW as a loss. F/88

To increase budget line item to provide for full-time clerical position at a salary to be determined, plus benefits, with a ceiling of \$12,500 per year salary plus a benefit package. S/89

To postpone temporarily the \$300 travel payment due from Region I, and that the Board be prepared to lend up to \$500 to Region I, as a temporary measure. S/89

That all expenses to be reimbursed by NAI must be received in the National office by December 31 of each year, except those regarding National Workshop budget. F/89

That 65% of the operating budget come from membership dues. Failed. F/90

To give the FICI \$50 for postage for joint conference. F/90

That the Treasurer will file a quarterly report delivered to each Board member within 30 days of the end of the quarter, to be printed in each regional newsletter. F/90

To discontinue the rebate to regions for regional newsletter production. Failed. F/90

To change all signatures necessary to the Corporation by January 1, 1992. F/91

To have the Regional Treasurers report to the National Office on an annual basis, by January 25th of each year. A penalty of 50% (of what?) to be assessed for non-compliance. F/91

To begin moving toward a program oriented budget system. F/91

To set aside a special committee to research options on funding sections for a report and action at the Spring 1992 meeting. F/91

To authorize the National Budget to take up extra funding for the Traveling Display stand if the budget allows and if regions do not donate enough. F/91

To waive the travel fee for Region VIII and to assist them with the costs of their representative's travel to this meeting. S/91

That the IMI budget will be under the NAI General Operating Budget instead of the National Workshop budget. Sp/92

That the 1992 National Workshop show \$20,000 profit. Withdrawn. Sp/92

That we suspend policies for the NAI National Workshop for Santa Clara and have them write into the budget a minimum of \$20,000 profit. Failed Sp/92

To eliminate the Founders Fund as a designated fund and monies be moved to the general operating fund as of fiscal 1992. Sp/92

To have a summer board meeting in the Fort Collins area with travel expenses paid from the National Budget. Sp/92

To loan the Civil War section \$500 to be repaid within five years.
Failed. Su/92

To set aside the life memberships income into a restricted account and the annual interest used for general operating support effective Jan. 1, 1993. Su/92

To empower the Treasurer to negotiate a contract with O'Dell to maintain bookkeeping service through 1993. Su/92

To create a Life Member Fund as of January 1, 1993 Su/92

To eliminate the Regional Travel Fund system. Regions will be responsible for sending Regional Directors to meetings and National Office responsible for travel of Executive Board. Failed Su/92

That the unused portion of the President's Travel budgeted funds fiscal year 1992 be allocated to Executive Director's travel, in collaboration with VP-Administration and President. Withdrawn. Su/92

To pay O'Dell 60% of their additional bill or \$300. Withdrawn. F/92

To allow travel funds set aside for the Board to be used for either board meeting, but only once per year per board member. F/92

To authorize the Executive Director to be the sole signatory on checks in amounts up to \$1,500.00 F/92 (by supplemental phone ballot.)

To appropriate \$15,000 to use for:
- accounting and members services system
- computer upgrade
- capital supplies for possible new office
- as proposed by Executive Director.- S/93

To authorize \$2360 for printing 20,000 copies of the membership brochure.
S/93

That the budget be amended to show \$210,000 Revenue and \$200,000 expenses in 1994 for the Visitor and Interpretive Center Planning manual. F/93

To amend the existing 1994 budget by assessing \$5,000 from the reserve fund to allow the Executive Director to hire a part-time employee (.25 FTE) for FY 1994. Sp/94

To appropriate up to \$300 per person for travel expenses for those Board members attending the proposed summer, 1994, Board meeting. Sp/94

To amend the budget to appropriate \$4,500 from the reserve fund to pay the travel expenses for the summer, 1994, Board meeting. Sp/94

To take \$10,000 from the reserve funds to be spent on the proposed office renovations. Sp/94

To appropriate up to a maximum of \$700 travel support for the Vice-president for Programs for this meeting only, subject to receipts presented. Sp/94

That the Regions assume the responsibility of sending their Directors to the National Board meetings, at a minimum of \$300 per region, and that the national budget cover the expenses for the Executive Committee. Sp/94

That the Treasurer be authorized to open an additional, non-risk, interest-bearing account with a banking institution in Ft, Collins Colorado. F/94

That the National budget include a \$5 rebate per member to each region, based on the membership report as of May 1st yearly. Tabled, F/94

To increase the Executive Director's Travel Budget to \$7,500.00 for fiscal 1995. amended, to increase the Executive Director's Travel Budget to \$8,000.00. Sp/95

That NAI pay the actual moving expenses of the Executive Director, not to exceed \$7,500.00. Sp/95

The actual cost for the Vice-president for Administration to attend the Orlando Workshop be paid by NAI in lieu of a subsidy to attend the Spring 1995 meeting. Withdrawn Sp/95

To give the Vice-president for administration \$100 over his travel expenses to attend the Orlando Workshop. Withdrawn, Sp/95

That the Board of Directors direct the Executive Director to prepare a report and make a recommendation on the feasibility of increasing regional rebates up to \$10 per member per year and that the report be ready at the Fall, 1995, Board meeting. Sp/95

That the Executive Director prepare a revised budget for FY 1995, to include the revisions as identified earlier in this meeting, to be submitted and acted on by this Board by July 1, 1995. Sp/95

That any checks written by the National Office that are in excess of \$2,500.00 shall require two signatures. Sp/95

That Regional Treasurers be required to obtain two signatures on all checks on the regional accounts in excess of \$2,500.00 Sp/95

That the single signature authorization for NAI checking accounts be increased from \$2,500 to \$10,000. F/96

To modify the budget to include the addition of the proposed National Newsletter as a membership service. Su/95

To approve the amended budget as presented 6-12-95. Su/95

To authorize the Executive Director to set up a separate account for National Interpreter's Workshop funds. Su/95

That the Program Director position description and salary range as described in the Program Director position description attached be approved for implementation at a time selected by the Executive Director within the limitations of the 1996 & 1997 budgets. Sp/96

That the financial management of NIW will be a responsibility of the Executive Director of NAI with all disbursements and receipts being made through the NIW account managed in the National Office. There will no longer be a provision for a local petty cash account. Sp/96

That the 1997 budget be approved as amended. Sp/97

That we authorize Jill Rickards & Company, P.C. to conduct an annual audit for NAI for 1996 as bid for \$3,000. Sp/97

That the 1996 Audit as presented by Rickards and Co., P.C., be accepted as our official audit for distribution to appropriate entities as requested. F/97

That the 1998 Budget be approved as proposed by the Executive Director in Addendum D of the Business Plan. F/97

That the 1997 Audit as presented by Rickards and Co., P.C., be accepted as our official audit for distribution to appropriate entities as requested. Passed. F/98

That the 1999 budget be approved as proposed by the executive director in Addendum A of the Business Plan. Passed. F/98

That we authorize Jill Rickards & Company, P.C. to conduct an annual audit for NAI for 1999. Passed S/00

That we accept the audit from Rulon, Rickards & Company, P.C. for FY1999. Passed F/00

That we approve the FY 2001 Budget as presented. Passed F/00

That we accept the 2001 Revised Budget as presented. Passed, Jan./01

That we pay the staff bonuses as presented. Passed, Jan./01

That we accept the capital budget as presented. Passed, Jan/01

That authorize the Executive Director to seek proposals for the FY2000 audit from varied sources with the Executive Committee to approve the final auditor selected. S/01

That we postpone this motion (to approve audit) to the spring board meeting. Passed. F/01

That we approve the FY 2002 Budget as presented. Passed, F/01

That we accept the revised 2002 budget, Passed, S/02

That we accept the 2000 audit , Passed, S/02

That the FY2003 budget be approved as presented. Passed, F/02

That we charge the Executive Director to develop a new fiscal year plan that better represents the budgetary needs for NAI. Passed, F/02

That the FY2001 audit by Samples & Bailey be approved as submitted. Passed, F/02

That we accept the audit from Sample & Bailey, P.C. for FY2002. Passed, F/03

That we approve the FY 2004 Budget as presented. Passed, F/03

That we accept the audit from Sample & Bailey, P.C. for FY2003. Passed, F/04

That the FY2005 budget including staff salaries be approved as presented. Passed. F/04

That we accept the Auditor's Report of December 31, 2004 as presented, with the change of Note 7, Page 15, should read, "The Association contributes 9.5% of employee compensation to the plan." Passed. S/05

That the FY2006 budget be approved as presented. Passed. F/05

The 2005 Audit be reviewed for approval by the Executive Committee when it becomes available. Passed. Sp/06

Bylaws

That the Board members make any changes they feel necessary in the proposed Bylaws and send to Bill Randall by December 7, 1987, for review during the Spring, 1988 Board meeting. F/87

To initiate the proper steps to revise the Bylaws to provide for the appointment of the Nominations Committee by July 1, rather than "during July" to allow the transaction to take place during the spring board meetings. F/88

To establish a Standing Bylaws Committee. F/88

To add to the proposed Bylaws change, Article IV, Section 1, (b) the new membership category 'Contributing Member' with dues of \$100 and up. S/89

To re-title the existing position of Vice-president to Vice-president for Administration, and to establish a new position of Vice-president for Programs. S/89

To accept the Bylaws proposal as revised, and present them to the membership. S/89

To rename the organization "The National Association for Interpretation", affirming the vote of members taken in the Bylaws election, Summer 1989. F/89

That the next Bylaws package submitted to the membership include the addition of Supporting Professional membership category at a fee 2.5 times the individual membership category, with benefits to include subscription to all regional newsletters and other benefits as developed. F/89

To suggest a bylaws change on the definition of the Marketing Committee to be- "shall consist of at least four active members and shall be responsible for directing market research, market analysis, strategic planning, and development of recommendations for implementing strategies to the Board and other standing committees." F/90

To submit to the membership for bylaws change to add a new membership category of Senior Professional, with dues figured at 2.5 times the cost of individual membership, and to include a subscription to all regional newsletters, to supersede the Contributing category established in Fort Collins, Spring, 1988. Failed. F/90

To take to the membership a bylaws change to empower the full board to maintain the current membership categories and/or to establish new categories. F/90

To take to the membership for a bylaws change (another dues proposal as stated in the minutes.) Failed F/90

To accept the recommendation of the bylaws committee, with the exception of that portion dealing with sections. S/91

To amend the by-laws to remove the family membership category. Failed Su/92

That the by-laws be amended so that Family Memberships get two ballots. Su/92

To lower dues for a Family membership to \$75 to agree with by-laws. Su/92

To change the by-laws to remove the required \$10 difference between Regular and Family memberships. Su/92

To stagger the elections of the Executive Board; President, VP-Programs and treasurer one year and Secretary, VP-Administration the following year. Withdrawn. Su/92

To put the proposed bylaws changes to a vote of the membership as amended and changed, pending legal review. F/92

To accept recommended by-laws changes and place them on the national ballot. S/93

That the By-laws Committee recommend to the Board a wording to address the concerns of membership meetings making fundamental changes by vote at the membership meeting, to be brought to the Spring 94 Board Meeting. F/93

That as further clarification to the Bylaws, it become the policy of the Association that the Board of Directors must have ' member in good standing' status in order to attend and participate in official Board functions, and that those members of the Board who are not 'in good standing' be considered absent from any meeting from which they are barred by this definition, and further that the Association parliamentarian be charged with monitoring the status of the members of the Board of Directors to authenticate active membership as authorization to participate in official Board functions. Failed. F/94

That the term 'active membership' be more explicitly defined to be the period starting on the date dues are received until the member's current anniversary date. Failed. F/94

That we modify the bylaws to permit three additional board members as at-large members with full rights of participation to be nominated by the Executive Committee and approved by the board. Sp/96

That we modify the bylaws to include a Senior Member Category that stipulates that the person must be 55 years old or older and retired from a full-time interpretive career or 65 years and older with no employment limitations. Sp/96

That the bylaws be reviewed and revised by a task force to eliminate procedural actions and to ensure that the bylaws consist only of policies. Sp/96

That the president appoint a Bylaws Committee to review bylaws and make recommendations to the Board of Directors at the spring 1999 meeting. Withdrawn
The Bylaws of NAI, Section 11. be amended to read as such: "Any vacancy occurring in the Board of Directors shall be filled according to Article VII, Section 4 if it is on the Executive Committee and by regional election if any Regional Directorship is vacated or Sectional election if any Section Chair is vacated, except as noted in Article VI, Section 2.g. The Board of Directors may appoint an interim Regional Director or Section Chair until the next regularly scheduled election at which a Regional Director or Section Chair would be elected." Passed F/01

That we make an interim policy change that reflects the bylaws change as approved above. Passed F/01

The Bylaws of NAI, Section 4. Be amended with the added statement: "All Sections will contribute an equal percentage from their treasuries to cover the travel expenses of the Section Chair representatives at each regular or special meeting of the Board of Directors, as needed." Passed, F/01

That Board of Directors establish a bylaws committee for the purpose of proposing a by-laws referendum for the 2003 National Election Ballot. Passed, F/01

That the next NAI Bylaws amendment ballot contain the following addition to Article VI, Section 2B: all regional officers must reside within the region they represent. Passed, F/02

That the next NAI Bylaws amendment ballot contain the following change to Article VI, Section 219. If a Regional Director vacated the sequence of succession will be deputy regional director, secretary, then treasurer. Passed, F/02

The task force moves that we place on the next national election ballot the following ByLaws changes, "The Regional Leadership Council (RLC) of the Association is made up of all current regional directors. This serves as a formative policy body for the council electing 5 representatives to serve on the national board of directors. The Section Leadership Council of the Association is made up of all current sectional chairs. This serves as a formative policy body for the council electing 5 representatives to serve on the national board of directors. – moved and seconded by Task Force on Region and Section Cooperation. Failed, S/03

That the following be added to the bylaws changes and placed on the upcoming election; Upon dissolution of the corporation all of its assets shall be paid over or transferred to one or more exempt organizations of the kind described in section 501(3) of the Internal Revenue code. Passed, S/03

That the following motion be rescinded: "I move the Bylaws of NAI Section 4, be amended with the added statement "All sections will contribute an equal percentage from their treasuries to cover the travel expenses of the section chair representatives at each regular or special meeting of the board of directors as needed".

That the following change be added to the bylaws changes and placed on the upcoming 2003 election ballot, in Article VI, section 4 the word "smaller" be deleted. Withdrawn

That we rescind the motion made in fall 2002 that read "I move that the next NAI Bylaws amendment ballot contain the following change to Article VI, Section 219. If a Regional Director vacated the sequence of succession will be deputy regional director, secretary, then treasurer." Passed, S/03

That the following change be added to the bylaws and placed on the upcoming 2003 election ballot in Article VII Section 4, "The term of office for BOD shall be two (2) year terms. The BOD shall be filled by election of the President, Vice Presidents, Secretary, Treasurer, Regional Directors (2) two year terms and a minimum of 3 section chairs two (2) year terms. Passed, S/03

That the Bylaws as amended be put forth to the membership for an immediate vote, with the understanding that a positive response will initiate immediate adoption and action. Failed. Sp/05

To vote on the amended Bylaws tomorrow, Saturday, June 3, 2005. Passed. S/05

That the Bylaws as modified today June 4, 2005, be put forth to the membership for a vote, with the understanding that a positive response will initiate immediate adoption and action. Passed. S/05

Certification/Standards

To create a task force to address the issues raised in the written report on Standards of Interpretation. Failed. S/91

To discuss at the summer board meeting the issues of certification; to invite Interpretation Canada and CEA (England) for a round table discussion at the Santa Clara National Workshop; and to set up a panel discussion for members at the Santa Clara National Workshop. Sp/92

To have standardization and certification issues become Ethics and Standards Committee, part of Ethics Committee in whatever by-laws way necessary. Withdrawn. Sp/92

Resolved that NAI endorse the development of professional standards for the profession of interpretation. Su/92

To accept the proposed time-line (re: professional standards) with addition, F/92

That the Certification Program as proposed by the Certification Task Force be adopted with revisions to be made annually by the Secretary based upon an annual evaluation of program performance. F/97

That the board empower Cem Basman to establish a certification committee to work with staff to determine the details of the certification process. Passed. Passed. Sp/98

That a task force be set up to develop criteria for the concept of a certified interpretive guide. Passed F/99

That a certification category be designed for interpretive guide. This category will require a specified amount of training and, when achieved, will result in a "certificate of completion." A task force will be appointed to develop the criteria, including standards that will result in the designation of a Certified Interpretive Guide. These standards and criteria will be presented at the spring 2000 board meeting. Failed F/99

That the National Association for Interpretation approve as written and recommended by the Certification Task Force the enclosed proposal to expand and create a new category within the existing NAI Certification Program. And that the new category to be created be titled Certified Interpretive Guide. Passed, S/00

That 50% of the NIW 2000 scholarship auction go towards certification training scholarships . Passed S/00

That we approve the Interpretive Guide Training Workbook as the official training document for the CIG certification training program. Passed S/01

That the \$10 stipend paid for acting as a certification reviewer to any elected officer or ethics committee member of NAI, should not be considered an issue of personal gain as intended by the association's code of ethics and should therefore be considered exempt from the limitations imposed by the code. Passed, F/01

That we approve a new certification category of Certified Interpretive Host (CIH) for implementation as soon as is reasonably possible. Passed, S/02

That we instruct the Ethics Committee to research the issue of board member and staff involvement as CIT trainers and CIG instructors. In particular to look at the ethics statements of other organizations, practices of other Non Governmental Organizations, and the legal context therein. Passed, S/02

That Board members may become certified trainers and teach Certified Interpretive Guide (CIG) and Certified Interpretive Host courses independently. Passed, F/02

That Board members may become certified trainers and teach Certified Interpretive Guide (CIG) and Certified Interpretive Host (CIH) courses and will not be paid by NAI for those services. Passed, F/02

That board members may not teach certification courses as paid contractors with NAI. Passed, F/02

That board members may not profit financially by instructing any NAI certification classes while securing office. Withdrawn, F/02

That a board member who collects instructor fees for CIG/CIH courses must reimburse NAI for any certification discounts applied during their term(s) of office. Passed, F/02

Committees

That NAI continue the concept of the International Park-To-Park Program and develop a committee to research and develop the program. F/87

To empower Gary Mullin as the Dean of the Interpretive Management Institute and to proceed post-haste with proposal. F/87

To accept and endorse Dr. Sam Ham's report from the Research Committee. S/88

To assign Doug Wood's proposal to the fundraising committee for consideration and a report to the Board. S/88

To assign to the education committee the results of Tom Comish's work and task the committee for a recommendation as to how best to revitalize/restructure the International Park-To-Park program. F/88

To accept the report on affinity groups as submitted. F/88

To establish a Standing Bylaws Committee. F/88

To name Christine Revelas Fogg as the Chair of the Nomination Committee. F/88

That Scholarship and Publications be made standing committees. S/89

To appoint Bob Budliger, Duncan Rollo, Jim Covell, Tim Merriman and Rita Cantu to the Nomination Committee. S/89

To accept the proposal to sanction five IAC regional seminars per attached memorandum, excluding any state organizations as co-sponsor, and that NAI have fair opportunity to participate. S/89

To thank Don Follows for his work on Missions and Credo's, receive his report and the NAI Board will consider in the one-day long-range planning session at the Spring 1990 Board meeting. F/89

That the Board affirm Rita Cantu as Nominations Committee chair for the coming year. F/89

To receive the ITTC recommendations as submitted. F/89

To accept the report of the Curriculum and Education committee. F/89

To accept Bob Budliger, Fred Wooley, Lisa Brochu and Linda Olsen as the Nominations for 1991 F/90

To eliminate the following committees: Resume, History, International Affairs, Global Issues, Research, Human Services and Affinity Groups. F/90

To suggest a bylaws change changing the Ethics Committee to a Professional Standards Committee. Failed. F/90

To suggest a bylaws change on the definition of the Marketing Committee to be- "shall consist of at least four active members and shall be responsible for directing market research, market analysis, strategic planning, and development of recommendations for implementing strategies to the Board and other standing committees." F/90

To create a Membership Recruitment Committee. Withdrawn. F/90

To work out an alternative IMI program time between the Executive Committee and the IMI coordinator. Failed. F/90

To make a bylaws change to add to the Membership Services Committee the duties of recruiting and retention. F/90

To accept Bob Budliger, Chair, Paul Frandsen, Fred Wooley and Linda Olson as the new nominating Committee. Sp/92

That the Board endorse the following Committee procedures:

- President- Marketing, Global Affairs, International Issues
- VP-Administration- Administration, National Workshop, Nominations, Bylaws
- VP-Programs- Professional Development, Sections, Awards, Publication
Development, Standards, Ethics, Education Research, IMI
- Secretary- Membership Services, Scholarships, Recruitment, Product Management
- Treasurer- Finance, Fundraising Su/92

That the Education and Research Committee, the IMI committee and the VP programs establish a training program with Oglebay Resort and Training Center. IMI and VP Programs to develop a detailed implementation plan for consideration by the Executive Committee. S/93

That the Federal Inter-agency Council on Interpretation be recognized as an advisory board to the NAI Board of Directors, under the coordination of a board member appointed by the President of the Association. Withdrawn. Sp/94

To certify the following as the Nominations Committee for 1994-95; Bob Budliger- Chair, Ann Wright, Fred Wooley, Jann Young. Sp/94

That the President appoint a special task force to assess the potential and feasibility of using electronic media, such as E-mail and/or the internet to enhance NAI's ability to accomplish its intended mission. Further, that the task force report its findings and recommendations to the executive director by August 1, 1996. Sp/96

To nominate Bob Jennings to be the Nominations and Election Committee Chair. F/96

That Jim Fitzpatrick to be as appointed Awards Committee Chair. F/96

That Jim Covell be appointed Chair of the Legacy Trust Fund Committee. Sp/97

That we eliminate all standing committees except nominations/elections, ethics, Legacy Trust Fund, and National Interpreters Workshop committees. Sp/97

That we create a new Finance Committee with Tom Blodgett as Chair. Withdrawn, Sp/97

That we create a new Finance Committee with National Treasurer as Chair. Sp/97

That we create a new Scholarship Committee and Duncan Rollo as Chair with responsibilities for scholarship application solicitation and scholarship recipient selection. Sp/97

That an Electronic Media Task Force be appointed to create guidelines for NAI "on-line" activities. Sp/97

That an International Task Force be appointed to create guidelines for NAI international activities. Sp/97

Diversity

That minority recruitment issues be part of the action planning for 1994. S/93

That a formal Diversity Task Force be established to work toward increasing the diversity of NAI membership. The Task Force will consist of at least one Board member and up to four additional members, two of who can

be professionals outside of the ranks of NAI. The Task Force will work to increase the diversity of NAI Membership. F/97

That the bike fundraising event approved for the fall of 2001 be postponed. Passed, S/01

That the board approve Rick Parmer as the chair of the Personnel committee. Passed, S/01

That board of directors establish a bylaws committee for the purpose of proposing a by-laws referendum for the 2003 National Election Ballot. Passed, F/01

That the following committee and task force chair appointments made by the President and Vice-President for Administration be approved: Awards Committee: Debbie Tewell, Certification Policy Committee: Tom Mullin, Certification Task Force: Dominic Canale, Ethics Committee: Gail Vander Stoep, Scholarship Committee: Vern Fish, Nominations and Elections Committee: Bob Jennings. Passed, S/00

That a task force be formed to develop a proposal by the next board meeting for a bicycle fundraiser event. Passed, S/00

That the Board approve the bike fundraising event as proposed with the final net profit disbursement being approved by the Executive Board. Passed F/00

For the adoption of a resolution to support the creation of the following task forces suggested by the Section Leadership Council: one on web based services for sections/regions and one on fostering cooperation between regions and sections. Passed, S/02

That we accept the nomination of Cem Basman as Chair of the Elections/Nominations Committee. Passed, S/02

That we accept the re-nomination of the following committee chairs: Awards: Debbie Tewell and Ethics: Gail VanderStoep and Scholarships: Vern Fish. Passed, S/02

That the Vice-President for Administration serve as the Personnel Committee chair: Passed, S/02

That we instruct the Ethics Committee to research the issue of board member and staff involvement as CIT trainers and CIG instructors. In particular to look at the ethics statements of other organizations, practices of other Non Governmental Organizations, and the legal context therein. Passed, S/02

That we approve the following Chairs for Committees: Awards – Brian Cahill, Ethics – Gail Vander Stoep, Scholarships – Vern Fish, Nominations and Elections– Cem Basman. Passed, S/03

Elections / Nominations

To name Christine Revelas Fogg as the Chair of the Nomination Committee. F/88

That the Board affirm Rita Cantu as Nominations Committee chair for the coming year. F/89

To accept Bob Budliger, Fred Wooley, Lisa Brochu and Linda Olsen as the Nominations for 1991 F/90

To accept Bob Budliger, Chair, Paul Frandsen, Fred Wooley and Linda Olson as the new nominating Committee. Sp/92

To certify the following as the Nominations Committee for 1994-95; Bob Budliger- Chair, Ann Wright, Fred Wooley, Jann Young. Sp/94

To nominate Bob Jennings to be the Nominations and Election Committee Chair. F/96

That the proposed NAI Elections Guidelines Handbook be adopted as the standard by which all NAI elections are conducted. Sp/97

That NAI adjust the terms of office for it's elected national board officers in the following manner:

* President and VP for Administration and VP for Programs be elected in the same year

* Treasurer and Secretary in the off year. Defeated. F/98 (NOTE: This issue is to be part of the tasks identified for the bylaws task force that was discussed later in the meeting.)

That the board instruct the elections and nominations committee to place the officers of VP program and treasurer on the ballot for a three yr. term for the 2001 election only. Passed, S/01

That we accept the nomination of Cem Basman as Chair of the Elections/Nominations Committee. Passed, S/02

We direct the NAI staff to negotiate an arrangement for electronic voting to conduct National elections and as an option for NAI's units, beginning in 2006. Passed. F/05

We approve Flip Hagood to be an At-large Board member for a one year term beginning January 1, 2006, pending schedule availability and conversation with the President and Executive Director. Passed. F/05

We approve KC DenDooven and Tim Schaeffer to be At-large Board members for two year terms, each, beginning January 1, 2006. Passed. F/05

We approve Marvin McNew to serve as the interim Section Director for the Interpretation & Tourism Section until the next regularly scheduled election. Passed. F/05

We accept the revised Elections Procedure manual as presented with the following changes. Passed. F/05

- Page 3: Who Runs the Elections? Still states Section Chair, change to Section Director.
- Page 15: Add phone and email addresses.

That the Product and Services Task Force share their recommendation with RLC/SLC for feedback and prepare their summary with the Executive Committee who will then prepare a motion for an electronic vote prior to the November Board meeting. Passed. S/06

Ethics

To accept the statement on Discriminatory Harassment as prepared by Don Follows and the Ethics Committee. Withdrawn. F/88

To dissolve the Ethics Committee and have the NAI attorney deal with any ethics issues which may arise. F/89

To have standardization and certification issues become Ethics and Standards Committee, part of Ethics Committee in whatever by-laws way necessary. Withdrawn. Sp/92

That the attached Board Member Code of Ethics be signed as a condition of holding office, both Regional and National. Su/92

To accept the proposed Ethics Standard as submitted. F/94

That the Board of Directors accept and sign the proposed Board Ethics statement as submitted by Basman, and that this statement be signed in future as a condition for running for and holding national and regional

office, and for serving on the Ethics Committee. F/94

That no inducement of any kind shall be accepted by any member or body of NAI, the apparent effect or intent of which would be to influence a decision in any contest or matter of judgment concerning NAI. Failed. Sp/95

That a task force be set up to develop criteria for the concept of a certified interpretive guide. Passed F/99

Executive Director

To empower the Association Manager to vigorously pursue the collection of funds owed to NAI from previous conferences. S/88

That the Executive Director serve as an oversight person to assure that all opportunities for participation by students, seasonals, volunteers, and docents are considered at national workshops. These opportunities would include, but not be limited to: costs, housing, meals, scholarships and internships. F/88

To retain Judy Giles as Manager with thanks from the Board for a job well done. F/88

To change the status of the Executive Director from contractual to permanent employee. F/88

To pay membership dues in the American Society of Association Executives (ASAE) for the Executive Director. F/88

To direct the Executive Director to pursue the inclusion of NAI in payroll check-off fund-raising programs, both local and national. F/88

That the Board authorize the Executive Director and the National Workshop Chair(s) to act as an agent of the corporation and to sign contracts with the consent of the President. S/89

To authorize the Executive Director to spend up to \$1000 on single signature to purchase necessary budgeted items. S/89

That 100% of all advertising revenue go to the National Office and be processed by the Executive Director. F/89

That the Executive Director, in January, convey to regional treasurers, regional newsletter editors and JI Senior Editor simplified guidelines on how to handle paid advertising. F/89

That the Executive Director be delegated to develop policies and administer use of the traveling exhibit. F/92

That the Board of Directors shall empower the President and the VP Administration to negotiate the volunteer resignation of Judith Giles from the position of Executive Director. If Judith Giles does not voluntarily resign effective immediately, she will be terminated immediately. Sp/92

To establish a search committee for the position of Executive Director with Ron Osterbauer as Chair. Sp/92

To authorize the Executive Director to be the sole signatory on checks in amounts up to \$1,500.00 F/92 (supplemental phone ballot.)

To refer the proposal (re Vendor Policy) to Secretary and Executive Director to carry out in 1993 membership directory, making modifications as necessary. F/92

To authorize the Executive Director to be the sole signatory on checks in amounts up to \$1,500.00 F/92 (supplemental phone ballot.)

That Neil Hagadorn, Pat Stanek, and Sarah Blodgett serve as a committee to seek legal and other counsel on the ethical, legal and tax implications of the InterpTravel issues and empower the Executive committee to evaluate and act on any recommendations. S/93

To direct the Executive Director to apply for \$20,000 federal assistance grant as seed money for an Interpretive Centers Planning guide, and empower the executive Committee to accept or reject the project if the grant is accepted, and to proceed with implementation as necessary. S/93

To direct the Executive Director to implement a plan for installment payment of dues by January 1, 1994. F/93

That the Executive Director be empowered to enter into a three-year contract with Registrar Data Group, with an option for extension. F/93

That the Board of Directors direct the Executive Director to investigate the feasibility of the formation of a National Interpretive Consortium. Sp/94

That, under limited conditions, NAI may donate examples of certain of its training materials to developing countries that request such assistance, and further, that the determination of appropriate recipients be at the discretion of the Executive Director. Sp/94

To accept the proposal of the Marketing Work group to move toward the development of a business plan. The Executive Director is to develop a business plan for the organization to be presented to the Board at a meeting in the Summer of 1994. Sp/94

To add the Executive Director to the Awards Committee, at the level of the Executive Committee. Failed. Sp/94

To accept the Executive Director job description as read. F/94 (see fall 94 minutes)

To accept the search process for the Executive Director position as read. F/94 (see fall 94 minutes)

To add an additional member to the search committee. F/94

That the Board of Directors direct the Executive Director to prepare a report and make a recommendation on the feasibility of increasing regional rebates up to \$10 per member per year [friendly amendment- and that the report be ready at the Fall, 1995, Board meeting.] Sp/95

To increase the Executive Director's Travel Budget to \$7,500.00 for fiscal 1995.' amended- to increase the Executive Director's Travel Budget to \$8,000.00. Sp/95

That NAI pay the actual moving expenses of the Executive Director, not to exceed \$7,500.00. Sp/95

To instruct the Executive Director to study the feasibility of implementing a membership category for part-time and seasonal interpreters.' Motion died for lack of a second. Sp/95

That FICI be recognized as an Advisory Council to the NAI Board of Directors under the coordination of the Executive Director of the Association. Sp/95

That the Executive Director prepare a revised budget for FY 1995, to include the revisions as identified earlier in this meeting, to be submitted and acted on by this Board by July 1, 1995. Sp/95

That the National Office move to leased space at the Howes house, and that the Executive Director investigate the option of purchasing this property. Su/95

To authorize the Executive Director to set up a separate account for National Interpreter's Workshop funds. Su/95

That the financial management of NIW will be a responsibility of the Executive Director of NAI with all disbursements and receipts being made through the NIW account managed in the National Office. There will no longer be a provision for a local petty cash account. Sp/96

That we accept the recommendations of the Personnel Committee in regard to the evaluation of the Executive Director. Sp/96

That the Executive Director represent NAI in purchasing the National Office property at 528 S. Howes from the 528 Partnership via a Purchase Contract leading to a mortgage requiring an 80% mortgage loan at no more than 8.5% interest with a ten year term and balloon payment at five years. The details of the Purchase Contract and closing will be supervised by an attorney selected by the Executive Director." Sp/96

That the Executive Director's salary be approved at the amount recommended by the Performance Review Committee, chaired by the Vice-president for Administration. F/97

That the executive director's salary be approved at the amount recommended by the Performance Review Committee, chaired by the Vice-president for Administration with personnel committee members Brook McDonald and Sarah Blodgett. F/98

That the executive director be empowered to replace capital equipment after consulting the VP for Administration. F/98

That we approve the Executive Director's Performance Review and salary increase as presented. Failed F/00

I move that we approve the Executive Director's Performance Review and salary increase to 5%. Passed F/00

That a one time additional bonus of 3% be made this year for the E.D. and all staff. Passed F/00

That the board charge Tim with pursuing a feasibility study within the next two years. Passed F/00

That we approve the Executive Director's Performance Review and salary increase as presented. Failed F/00

I move that we approve the Executive Director's Performance Review and salary increase to 5%. Passed F/00

That a one time additional bonus of 3% be made this year for the E.D. and all staff. Passed F/00

That the board charge Tim with pursuing a feasibility study within the next two years. Passed F/00

That we approve the Executive Director pay raise as proposed. Passed, F/01

That we approve the Executive Director's Performance Review and salary increase as presented. Passed, F/03

That we go into Executive Session with the Executive Director present. Passed. Sp/05

That we go out of Executive Session. Passed. Sp/05

That we approve the Executive Director's compensation as presented by the Executive Director's Review Committee. Withdrawn. Sp/05

That we raise the Executive Director's base salary by \$8,000 and will be retroactive to January 1, 2005. Passed. Sp/05

Grants / Donations / Legacy Trust Fund

That grants written for the benefit of NAI by members, and approved by the Board, be written with a five per cent commission to the originator. Failed. F/87

That the Board may accept donations in support of the goals and objectives of NAI and will provide recognition but has no other obligation to the donors. F/88

That the Executive Director maintain a list of grants that NAI wants to pursue, the writing to be funneled through the Executive Director; and that 10% of the awarded funds, not to exceed \$2,000 be retained by the writer for administrative costs. F/88

That the Endowment Document be approved as a working draft, with final approval of the document after revisions to be considered at the Spring Board meeting. F/97

That the President appoint an Investment Committee whose primary role is to develop and manage a policy for handling of NAI's endowment funds with the Treasurer as Chair, Executive Director as a participant, and three other committee members, one appointed by the President and the other two by the Treasurer. F/97

That 20% annual growth, dividends, and interest proceeds from the Legacy Trust Fund be reinvested in the funds selected with the other 80% being used according to LTF stipulations for building, scholarship and operating activities. Passed S/00

That we establish a stock donation account within the Legacy Trust Fund. Passed, S/00

That 20% annual growth, dividends, and interest proceeds from the Legacy Trust Fund be reinvested in the funds selected with the other 80% being used according to LTF stipulations for building, scholarship and operating activities. S/00

That we establish a stock donation account within the Legacy Trust Fund. Passed, S/00

That NAI activate the Legacy Trust Fund at the 2002 NIW. Passed, S/02

That the monies raised for the Legacy Trust Fund in the next three years be apportioned among building, innovation and scholarship. Passed, S/02

That the Exec. Director and Treasurer get approval from the Exec. Comm for any changes to the LTF investments. Passed, F/02

That the board remove any previous motions that restrict funds, other than donor restricted funds generated by the LTF campaign. Passed, F/02

That all scholarship and grants applications and review records be forwarded to the national office within 90 days of being awarded as appropriate to the IRS code. Passed, S/03

Insurance / Taxes

That the Association Manager investigate to need and cost of liability insurance for various aspects of NAI operations, the central office and regions, and report to the Board at the Fall 1988 meeting. S/88

To cover chapter presidents under the Board's indemnification clause. Withdrawn. F/90

To pay a tax lawyer to research and recommend what out tax exempt status should be. S/91

That the NAI Board as a whole may be petitioned to take a position that will not threaten our 501 (c) 3 status. F/91

That NAI empower the Executive Director to engage the North American Company for Life and Health Insurance to offer term life insurance to NAI members. Sp/96

International Relations

That the President, while at the Second World Heritage Conference, convey that NAI is interested and supportive, but needs more information; that NAI looks forward to potential international cooperation in the future. S/88

That NAI continue the concept of the International Park-To-Park Program and develop a committee to research and develop the program. F/87

That NAI table discussions of interaction with international organizations until the October, 1988, board meeting. S/88

To cosponsor the International "Home Stay" program with the California State Park Rangers Association. F/88

To assign to the education committee the results of Tom Comish's work and ask the committee for a recommendation as to how best to revitalize/restructure the International Park-To-Park program. F/88

To add a voluntary \$10 check off to the membership form for sponsorship of international membership postage. S/93

That, under limited conditions, NAI may donate examples of certain of its training materials to developing countries that request such assistance, and further, that the determination of appropriate recipients be at the discretion of the Executive Director. Sp/94

That the American Partners Program as proposed be adopted as an official strategy to be included in the NAI Strategic Plan. F/97

That we approve the proposed MOU with U.S. China Environmental Fund (USCEF) as proposed by Marc Brody, Executive Director of USCEF. Passed F/00

Interpretation Heritage Preservation Program

That we accept the recommendations of the interpretation heritage preservation task force as presented and that the new president appoint a committee chair after the first of January 2000. Passed F/99

Interpreting World Heritage Workshop

That NAI host an International Training Workshop in Spring of 2006, subject to successful negotiation of a site contract by staff. Passed. F/04

That the location of NAI's 2007 Interpreting World Heritage Conference be located in Canada, subject to successful contract negotiation by NAI staff. Passed. F/05

Investment Policy

That the investment committee bring a more detailed proposal before the board at the spring board meeting and that this proposal be considered a draft of that document. Passed. F/98

That if a majority of the finance committee deems it necessary to change or sell off the current Legacy Trust Fund investments, the proposal to do so must be approved by the Executive Committee prior to action being carried out by either the Treasurer or the Executive Director. Passed. Sp/04

That the permanently restricted funds of NAI as of December 21, 2004, in the amount of \$296,141 be invested as follows:

\$100,000 in mutual funds (Vanguard, Green Century, Citizen Index)

\$163,803 are LTF funds inveted in the building at 230 Cherry Street

\$ 31,338 are the pledges receivable. Passed. Sp/05

We authorize the Executive Director to take out a second mortgage on the building which will increase our line of credit by \$142,000 to \$292,000. Passed. F/05

The budget amounts as approved stay constant for the fiscal year.

We table the preceding motion. Passed. Sp/06

That \$3,799.00 be paid from operating funds to the principal on NAI's mortgage to reconcile LTF investments with 2005 LTF donations. Passed. Sp/06

That the LTF investments be moved to the VGENX (50%) RYPNX (25%) MUHLX (25%) funds as recommended from the Finance Committee. Passed. Sp/06

That the LTF investments income above \$100,000 be harvested on or after July 15 and before August 15 each year, unless the Board of Directors is specifically advised differently by the Finance Committee by the annual spring board meeting. Passed. Sp/06

That non-LTF investments income above restricted amounts for each fund be harvested after January 1 and before January 31 of each year, unless the Board of Directors is specifically advised differently by the Finance Committee by the proceeding annual fall board meeting. Passed. Sp/06

Legacy

That NAI adopt as its official publication "The Journal of Interpretation", to be produced in a manner similar to "The Journal of Forestry"; that it be published bi-monthly; and that it a news section, general and applied use sections, and referred research articles. F/87

To poll the members of the Board as to their first choice among the three proposals for editorship of the Journal of Interpretation. S/88 (by secret ballot.)

To accept Dr., Mike Freed's proposal and name him senior editor. S/88

To establish a committee to choose the preferred elements of the three submitted proposals and consolidate them into a recommendation for the Journal of Interpretation. S/88

To extend the contract for the senior editor through 1989, or eight issues. S/88

That the fee for a single library subscription to the Journal of Interpretation be \$45, and for a two-copy subscription- \$70.00. S/88

That 50% of ad revenue come back to pay for additional color production in the Journal. F/88

To extend the contract with Mike Freed for one year, through December 1990. S/89

To increase the existing contract to Mike Freed by \$6,500, with thanks and accolades to him for the fine vision and concept of the Journal. F/89

To accept the modified guidelines for the production of the Journal. F/89

To retain the policy that the Senior Editor of the Journal receive no compensation in 1990. F/89

That the RFP for production of the Journal of Interpretation for 1991 include any option of stipend for the senior editor when it is sent out.
F/89

To direct Mike Freed to work with the publications committee this week to develop costs for the Journal of Interpretation within the newly adopted guidelines. F/89

That the President direct that an RFP for the 1991 Journal of Interpretation be produced and advertised by February 1990, with bids submitted for review by the Spring 1990 Board meeting. F/89

To accept the Search Committees recommendation of Falcon Press of Helena, Montana as the publisher of the Journal for 1990-1991. S/90

To accept the title Legacy, the Journal of the National Association for Interpretation as the title of the Journal. Tabled. S/90

That the title of NAI's bimonthly publication will be Legacy, official publication of the National Association for Interpretation. S/90

To accept the written suggestions for change in the Legacy policy F/90

To slide the target arrival time of Legacy to the membership to the second month of the two months listed on the issue. F/90

To allow Falcon Press to take over the ad solicitation for Legacy as per their submittal, and to report annually to the Board on the program. S/91

That the Board should establish a policy that says that Legacy will publish free notices of workshops, seminars, meetings or courses for Professional organizations, colleges, universities, and public agencies. Commercial organizations sponsoring workshops or seminars for profit must pay the current rates for ad space. F/91

To exercise the option and extend the contract with Alan Leftridge as Legacy editor for 1993- April, 1994. Sp/92

That it shall be NAI policy that any article written for any NAI publication belongs to NAI and can be reprinted in any other NAI publication without author's or editor's permission. Failed. Sp/92

That it shall be NAI policy to obtain permission of authors to reprint any article from one NAI publication for use in any other NAI publication. Sp/92

That Costa Dillon and Tom Christensen be empowered to negotiate to the cost of the four remaining issues of Legacy. Sp/92

To have Costa Dillon negotiate a contract with Falcon Press for 1993-1994 with fixed prices. Sp/92

To amend the advertisement procedures to have ad revenue mailed within 30 days of the end of the month of issue date, and to have all advertising reserved to inside pages and the inside back cover. Sp/92

To authorize up to \$750 for the VP programs to travel to Falcon Press and visit with the Legacy staff. Sp/92

To delete policies relating to Legacy adopted Nov., 1990 Sp/92

That Falcon Press be awarded the Legacy production contract for 1993-94 with option for 1995. 1995 costs to be brought to the Board. Su/92

To remove the policy language stating which types of ads are acceptable and replace it with "VP-Programs will make final determination on appropriateness of ads." Su/92

That NAI pay for Legacy letterhead and business cards for the Senior Editor of Legacy. Su/92

To send 20 copies of each Legacy issue to the membership officer of Canadian Legacy for distribution to their Senior Professional members. S/93

To extend the current contract with Falcon Press for the publication of Legacy for one year. Sp/94

To extend the contract with Alan Leftridge as Senior Editor of Legacy through December 31, 1994. Sp/94

To bid out the production of Legacy on an annual basis.' Failed Sp/95

That ad rates be modified to the proposed schedule submitted by Nancy Nichols, Director of Communication. (See the proposal from Nancy Nichols in board notebooks.) Withdrawn Sp/97

That the Executive Director formalize a contract with NAI's Journal and Legacy magazine editors, Cem Basman and Alan Leftridge, along the guidelines provided with this motion. See the documents in the Board Notebook. S/00

That NAI pursue the publication of "The Interpreter Magazine" as a separate publication from "Legacy Magazine" provided grant funding is achieved. Passed S/02

That both the "Legacy" and "Interpreter" magazines be given to the Standard and Plus Professional level membership categories, and "The Interpreter" magazine be given to the Standard and Plus Associate level membership categories effective January 1, 2006. Passed. F/05

Logo

To accept the stylized capital 'N' as the corporate logo of NAI. Failed. F/87

To have Michael Best and MaryAnn Bass formulate a request to the membership for the design of a corporate logo. F/87

That NAI have a limited supply of stationary printed, using the stylized capital 'N' until a permanent logo is adopted. F/87

To empower the President to engage a designer by May 1, 1990, to develop several designs to be submitted to the board for review at the next board meeting. Recommended designs would be presented to the membership at the annual membership meeting, 1990, for acceptance. S/90

To accept the frog/tree/house design as a masthead and to continue searching for a logo, to be implemented by July 1, 1991, in all places where the old 'logo' is used. F/90

To thank Jim Peters for all his work on behalf of NAI. F/90

To reimburse Jim Peters up to \$500 for real expenses incurred on materials to develop the masthead (i.e. logo). F/90

To accept the presented artwork as the official NAI logo. Failed. S/91

(A rather lengthy motion relating to the policy on use of the logo.) Failed. F/91

All letterhead, press releases, publication and similar item generated by the national office of NAI, or represent the national organization, will boldly display the logo of the Association. This may be printed either in one color or in two, with the graphic images in a different color from the type. The slogan may also be included, at the user's discretion, on other NAI items.

Graphic elements of the design may be used separately within a context where the complete logo is used. Alterations of the graphic elements of the design or typestyle are unacceptable. It shall be the responsibility of the Secretary of the Corporation to monitor the logo usage.

All regional, chapter and section correspondence, newsletters, meeting announcements and publications should include the complete logo. However, individualized logos and designs that would represent any of these groupings are encouraged and may be used in conjunction with the National Logo. It shall be the responsibility of the Regional Boards of Directors to monitor this. F/91

That we recommend a goal of publishing two JIR's annually and that goal be incorporated into the contract. S/00

That the Executive Director formalize a contract with NAI's Journal and Legacy magazine editors, Cem Basman and Alan Leftridge, along the guidelines provided with this motion. See the documents in the Board Notebook. Passed S/00

Manuals & Guidelines

That the Board accept the National Workshop Guidelines as presented by Sarah Blodgett on 15 May, 1993.- S/93

That we adopt the Regional Operations Manual as a working draft with the final adoption with changes recommended by Regional Directors to be done at the fall, 1997 board meeting. F/96

That the Regional Operations Manual as presented in draft form at the Spring 1997 meeting be approved as a final document for printing and distribution after copy editing. F/96

That the job descriptions for the elected positions be adopted as modified for inclusion in the nominations and elections guidelines. Withdrawn Sp/97

That the position guidelines for the elected positions be adopted as modified for inclusion in the nominations and elections guidelines and may be modified by the board from time to time. Sp/97

That the proposed NAI Elections Guidelines Handbook be adopted as the standard by which all NAI elections are conducted. Sp/97

That the Sections Operations Manual as proposed by staff be approved as a "working draft" with final approval to take place at the Spring meeting after recommended revisions from Section Chairs and Board members. F/97

That the Regional and Sectional Performance Standards as indicated in the Regional and Sectional Performance Checklist be adopted as presented. F/97

That the Workshop Manual as revised by the Workshop Committee in the spring 1997 be approved for use until the next revision. F/97

That the Workshop Manual as revised by the Workshop Committee in the fall 1998 be approved for use until the next revision. Tabled F/98

That the Workshop Manual as revised by the Workshop Committee in the fall 1998 be approved for use until the next revision. Passed. F/98

That the proposed NAI Sections Operations Manual be adopted as the standard for use by all Sections. F/98

The National Association for Interpretation adopt the following definition for interpretation-Interpretation forges emotional and intellectual connections between the interests of the audience and the meanings inherent in the resource. Passed, S/00

That we modify the definition of interpretation to the following;
Interpretation *is a communication process that* forges emotional and intellectual connections between the interests of the audience and the inherent meanings in the resource. Passed F/00

That we adopt the sustainability checklist as presented. Passed, S/01

That the NAI definition of interpretation be changed to:
Interpretation is a communication process that fulfills an organization's mission by forging emotional and intellectual connections between the interests of the audience and the meanings inherent in the resource. Failed, F/01

That we replace the words of the mission statement from "natural and cultural interpretation" to "heritage interpretation". Passed, F/03

Marketing

To develop a membership survey and distribute it during the first six months of 1988. F/87

To allocate \$1000 for the development of a camera ready "generic" ad for NAI, and to have it placed in other professional journals. F/90

To produce a new poster that advertises NAI with new graphic design, photos, and more information. F/90

To suggest a bylaws change on the definition of the Marketing Committee to be- "shall consist of at least four active members and shall be responsible for directing market research, market analysis, strategic planning, and development of recommendations for implementing strategies to the Board and other standing committees." F/90

To authorize the National Budget to take up extra funding for the Traveling Display stand if the budget allows and if regions do not donate enough. F/91

To have the marketing committee work with Harper's Ferry NPS office, with Pat Stanek as contact, to work on the design of the NAI Traveling Display. The results to be taken to the Marketing Committee for fabrication process. Sp/92

To adopt the policy that NAI have a two-rate fee structure for all products and services with non-members receiving the higher price. Su/92

To accept the traveling exhibit policy and guidelines. Withdrawn. F/92

To refer the concept of a reciprocal admissions program back to Marketing Committee to test the concept with a sampling of applicable agencies for willingness to participate. Allocate \$150 for Postage. F/92

To direct the Executive Director to implement a plan for installment payment of dues by January 1, 1994. F/93

To extend to current contract for the Fish and Wildlife Service Visitor Center Manual for 90 days. F/94

That the Marketing Information Systems be approved as proposed in the Business Plan. F/96

The National Association for Interpretation adopt the following definition for interpretation-Interpretation forges emotional and intellectual connections between the interests of the audience and the meanings inherent in the resource. Passed, S/00

That we accept the name Heritage Publishing as NAI's book imprint. Passed F/00

That we modify the definition of interpretation to the following;
Interpretation *is a communication process that* forges emotional and intellectual connections between the interests of the audience and the inherent meanings in the resource. Passed F/00

That NAI adopt InterpPress as it's official publishing imprint, contingent upon legal searches. Passed, S/02

That we recede the name of Heritage Publishing as the official imprint of NAI. Passed, S/02

That we replace the words of the mission statement from "natural and cultural interpretation" to "heritage interpretation". Passed, F/03

Media Competition

To establish a national policy for the Interpretive Media Competition to include standardized (1) selection criteria and categories, (2) design of the physical awards, (3) standard entry fees, (4) rules and procedures for judging; and the NIW Committee will coordinate and implement the policy. S/90

That the board will make a determination on categories and standard for the Media Competition at the Spring 92 Board meeting. F/91

To standardize the Media Competition categories as written in handout numbered 2.4 alt. 1. Withdrawn Sp/92

To let The 1992 Workshop Committee handle the media competition as best they can this year and decide on standardization at the next board meeting. Sp/92

That Sarah Blodgett go back to her workshop committee and come up with plans for a standard Media Competition award certificate and present same at the next meeting. Sp/92

To accept the proposal for Interpretive Media awards with Costa having authority to make minor modifications as submitted by Board. Su/92

That NAI Interpretive Media awards be limited to NAI members in good standing as of date of entry. Su/92

To accept the proposed design for Interpretive Media awards, and instruct the Executive Director to have them ready by the 1993 National Workshop. S/93

That we add a category "Legacy Cover Photos" to the Media Awards Competition beginning in 1997. The three winners of the category will be used for Legacy's cover photos during the following year. Sp/96

That we accept the proposal from the Visual Communications Section regarding the media awards with net profits to be split 50/50 by the Section and National Office. Tabled until 10/23/98 board meeting continuation.

That the board approve the Visual Communications section to coordinate media awards program at NIW. Passed. F/98

That the Workshop Manual as revised by the Workshop Committee in the fall 1998 be approved for use until the next revision. Passed. F/98

That regions and sections that want to exhibit at NIW and sell items at the workshop pay for drayage and those who provide educational booths, not selling items, not pay the drayage fees. Passed. F/98

Membership

That the Board adopt the dues structure as it appears in the membership brochure, with the addition of the category of Sustaining member at \$1,000/year. F/87

To develop a membership survey and distribute it during the first six months of 1988. F/87

That the current life members in AIN and WIA be recognized as life members of NAI, and the President notify them of this action. F/87

That the Current Honorary Members of AIN and WIA be recognized as Honorary Members of NAI, and that they be so notified. F/87

That NAI continue to provide Dial-A-Job and Dial-An-Interpreter as services to the members without interruption. F/87

To include Madera County, CA, in Region IX. F/88

To divide Idaho along the Snake River, the north moving to Region X and the south staying in Region VII. F/88

To transfer New Mexico from Region VI to Region VII. F/88

To dismiss the Membership Task Force as their mission is complete, and thank them for a job well done. S/89

To add to the proposed Bylaws change, Article IV, Section 1, (b) the new membership category 'Contributing Member' with a dues of \$100 and up. S/89

That each Regional Director may award annually two complimentary memberships, as they see fit. S/89

That the NAI Board approve the concept of creating both "Affiliate" and "Associate" status within NAI, the former for individuals to affiliate in sub-divisions of NAI, the latter to accommodate formal associations between other existing professional career organizations and NAI. To this end, the Board of Directors charges this committee to present a detailed description of "affiliate" organizational structure and operations, and then, as a second priority to do the same for the "associate" arrangement. Upon approval by the Board, the results will be broadcast to NAI members through the NAI Journal and other in-house communication vehicles. S/89

To make appropriate announcements at this workshop to let the membership know this Board is making efforts to create affinity and affiliate groups. F/89

That the next Bylaws package submitted to the membership include the addition of Supporting Professional membership category at a fee 2.5 times the individual membership category, with benefits to include subscriptions to all regional newsletters and other benefits as developed. F/89

To adopt a new dues structure for membership. Postponed. S/90

To table the dues issue until the November 1990 meeting. S/90

To present to the membership a vote to change the bylaws to allow the setting of membership dues to be left to the action of the full board. F/90

To submit to the membership for bylaws change to add a new membership category of Senior Professional, with dues figured at 2.5 times the cost of individual membership, and to include a subscription to all regional newsletters, to supersede the Contributing category established in Fort Collins, Spring, 1988. Failed. F/90

To remove from the books the aforementioned membership category of Contributing Member. F/90

To take to the membership a bylaws change to empower the full board to maintain the current membership categories and/or to establish new categories. F/90

To take to the membership for approval the following membership categories and fees (see minutes). Failed. F/90

To take to the membership for a bylaws change (another dues proposal as stated in the minutes.) Failed F/90

To take to the membership (yet another) dues structure. F/90

To make the above dues structure effective January 1, 1992, if approved by the membership. F/90

To discontinue the annual renewal "gimmies" and to look into pins or other recognitions for 5 year, 10 year members, etc. S/91

To withdraw the board action (F/90) regarding submitting a new dues structure to the membership. S/91

To rescind the board action to make dues changes effective Jan. 1, 1992 S/91

To establish a special membership category making it possible for members to receive all regional newsletters. Withdrawn. F/91

To increase the dues as follows:

- Student \$25
- Regular \$65
- Family \$80
- Institutional \$165
- Commercial \$225
- Life \$850
- Supporting \$1000 Su/92

To amend the by-laws to remove the family membership category. Failed Su/92

That it be policy that all family members get two ballots. Withdrawn Su/92

That the by-laws be amended so that family members get two ballots. Su/92

To set aside the life memberships income into a restricted account and the annual interest used for general operating support effective Jan. 1, 1993. Su/92

To lower dues for a Family membership to \$75 to agree with by-laws. Su/92

To change the by-laws to remove the required \$10 difference between Regular and Family memberships. Su/92

To adopt the policy that NAI have a two-rate fee structure for all products and services with non-members receiving the higher price. Su/92

That Life Memberships submitted prior to December 31, 1992 must be paid in full as a one-time payment (\$500) and that members wishing to join as life members after Jan 1, 1993, at the new rate of \$850 may use the option of a three-year payment plan set up to include a \$300 payment during the first two years of the pledge and a final payment of \$250 in the third year. Su/92 (supplemental mail ballot.)

That section dues shall be assessed as a regular procedure of the NAI membership process either as a check-off on the annual renewals and new memberships, or as an addition to an existing membership, F/92

That membership renewals for 1993 paid in 1992 be at the 1992 rate for one year only. F/92

To add a voluntary \$10 check off to the membership form for sponsorship of international membership postage. S/93

To authorize \$2360 for printing 20,000 copies of the membership brochure. S/93

To approve the proposal by Don Follows to authorize Affiliate Memberships. Failed. F/93

To direct the Executive Director to implement a plan for installment payment of dues by January 1, 1994. F/93

That the term 'active membership' be more explicitly defined to be the period starting on the date dues are received until the member's current anniversary date. Failed. F/94

That the National budget include a \$5 rebate per member to each region, based on the membership report as of May 1st yearly. Tabled. F/94

To instruct the Executive Director to study the feasibility of implementing a membership category for part-time and seasonal interpreters. Motion died for lack of a second. Sp/95

That we modify the bylaws to include a Senior Member Category that stipulates that the person must be 55 years old or older and retired from a full-time interpretive career or 65 years and older with no employment limitations. Sp/96

That the price structure for the Senior Member Category be comparable to that of the Student Membership (\$15 Basic, \$25 Standard with Legacy or Journal, \$35 Plus with Legacy and Journal). Sp/96

That NAI empower the Executive Director to engage the North American Company for Life and Health Insurance to offer term life insurance to NAI members. Sp/96

That we empower the Executive Director to engage a banking organization to offer VISA or Master Cards to NAI members with a percentage rebate to NAI. Sp/96

That we institute a membership category to include seasonal and part-time employees and volunteers. Sp/96

That the price structure for the Seasonal, Part-time and volunteer Member Category be comparable to that of the Student Membership. Sp/96

That the designated person of a commercial or institutional membership have full voting rights and rights to board participation. Sp/96

That the membership titles be changed as follows: Regular becomes Professional; Part-time, seasonal & docent becomes Associate; Family becomes Professional Family and Senior becomes Senior Professional. F/96

That the price structure for the new categories of Associate and Senior Professional be set at \$30 / 40 / 50 for Basic, Standard and Plus levels, respectively. F/96

That it become board policy that the secretary work with the Membership Manager to determine and distribute member recognition items such as 5 and 10 year pins rather than make it a board responsibility to vote on such items. Sp/97

That Life Membership be increased to \$1,000 on January 1, 1998, with Professional Plus level services being provided to each Life Member. Sp/97

That we require regions, sections and the National Workshop committees to make all non-member registrants members of NAI, using the non-member fee difference to pay for an appropriate level of membership for at least six months. Sp/97

That all complementary membership be limited to annual Individual memberships. Passed S/00

That the board approve a working relationship with Southern Illinois University to develop a membership survey under supervision and direction of the VP of Administration. Passed F/00

That all complementary membership be limited to annual Individual memberships. Passed S/00

That we approve the dues increases as proposed by the Executive Director with the addition of life membership at \$1250 (in 2003) Passed, S/01

That both the "Legacy" and "Interpreter" magazines be given to the Standard and Plus Professional level membership categories, and "The Interpreter" magazine be given to the Standard and Plus Associate level membership categories effective January 1, 2006. Passed. F/05

That the Executive Staff investigate the potential for a China membership program in the near future. Passed. Sp/06

That the Executive Staff negotiate a Memorandum of Agreement for a Korean membership partnership with Suncheon University in the Republic of Korea. Passed. Sp/06

Mission / Motto

To pursue the development of a motto as a device to involve the membership. F/88

To pursue the mission statement with due parameters as an explanation of what NAI is about with the membership generating an information sheet. F/88

To adopt the mission statement and motto as presented. S/89

That we restate mission to read: Inspiring leadership and advance natural and cultural heritage interpretation as a profession." Sp/96

The National Association for Interpretation adopt the following definition for interpretation-Interpretation forges emotional and intellectual connections between the interests of the audience and the meanings inherent in the resource. Passed, S/00

That we modify the definition of interpretation to the following; Interpretation *is a communication process that* forges emotional and intellectual connections between the interests of the audience and the inherent meanings in the resource. Passed F/00

That we replace the words of the mission statement from "natural and cultural interpretation" to "heritage interpretation". Passed, F/03

National Office

To contract Doug Brice as a consultant for one month at full pay, followed by two months at \$200/month, the NAI will retain him at \$50/month to work exclusively on a Membership Task Force through the end of 1988. F/87

To establish a business office in Ft. Collins, Colorado by June 1, 1989. F/87

That we contract for the services of an Association Manager in the Denver metropolitan area for a term of one year. These services will be subject to very specific performance specifications and will be widely advertised throughout the NAI membership. Services to begin as close as possible to February 1, 1988. F/87

That the remuneration for the contract for Association Manager be set at \$18,000 for one year, paid at the rate of \$1,500 per month. F/87

To Empower Karin Hostetter to apply for Non-profit status for NAI in the State of Colorado S/88

To direct the Executive Manager to initiate certificates of deposit for no longer than one year terms to invest the "nest egg" and Founder's Fund" for the Association. F/88

To appropriate up to \$1400 to upgrade the National Office computer. S/89

That all expenses to be reimbursed by NAI must be received in the National office by December 31 of each year, except those regarding National Workshop budget. F/89

Resolved, that should the search for a new office site prove a very positive opportunity, the executive board should be empowered to make a financial commitment up to \$50,000 without full board approval. Failed. S/91.

To change all signatures necessary to the Corporation by January 1, 1992. F/91

To accept (a long resolution to the Bank. See minutes for details.) F/91

That Neil Hagadorn and Ann Wright are authorized to close out the National Office and hire a temporary employee. Sp/92

To empower the Treasurer to negotiate a contract with O'Dell to maintain bookkeeping service through 1993. Su/92

A resolution by the Board of Directors of the National Association for Interpretation to recognize the significant contribution of Philip Tedesco as Business Manager of the National Association for Interpretation from February through July, 1992. Philip Tedesco has provided excellent management of the National Office of NAI during the vacancy of the Executive Director. He has provided professional and timely services to NAI Board members, Regions and members.

The Board of Directors, on behalf of the members, thank Phil Tedesco for his contributions to the profession of interpretation. Su/92

That \$500 salary augmentation be made to Phil Tedesco payable on the first 1993 paycheck. Withdrawn. F/92

To set aside up to \$500 professional development allowance for use by Philip Tedesco to use at his discretion in recognition of his performance during the past year. Withdrawn. F/92

To put a 5% cap increase on salaries for 1993 including merit and benefits. F/92

To authorize the Executive Director to be the sole signatory on checks in amounts up to \$1,500.00 F/92 (supplemental phone ballot.)

To appropriate \$15,000 to use for:

- accounting and members services system
- computer upgrade
- capital supplies for possible new office
- as proposed by Executive Director.- S/93

To direct the Executive Director to apply for \$20,000 federal assistance grant as seed money for an Interpretive Centers Planning guide, and empower the executive Committee to accept or reject the project if the grant is accepted, and to proceed with implementation as necessary. S/93

To send 20 copies of each Legacy issue to the membership officer of Canadian Legacy for distribution to their Senior Professional members. S/93

To amend the existing 1994 budget by assessing \$5,000 from the reserve fund to allow the Executive Director to hire a part-time employee (.25 FTE) for FY 1994. Sp/94

To take \$10,000 from the reserve funds to be spent on the proposed office renovations. Sp/94

To increase the Executive Director's Travel Budget to \$7,500.00 for fiscal 1995.' amended 'to increase the Executive Director's Travel Budget to \$8,000.00. Sp/95

That any checks written by the National Office that are in excess of \$2,500.00 shall require two signatures. Sp/95

That the National Office move to leased space at the Howes house, and that the Executive Director investigate the option of purchasing this property. Su-95

To authorize the Executive Director to set up a separate account for National Interpreter's Workshop funds. Su-95

That the Executive Director represent NAI in purchasing the National Office property at 528 S. Howes from the 528 Partnership via a Purchase Contract leading to a mortgage requiring an 80% mortgage loan at no

more than 8.5% interest with a ten year term and balloon payment at five years. The details of the Purchase Contract and closing will be supervised by an attorney selected by the Executive Director." Sp/96

That single-signature signing limit for checks be increased to \$50,000. Checks in amounts greater than that will require two signatures. Passed S/00

That the president appoint a task force to investigate the options for National Office Relocation. Passed S/00

That we approve the Executive Director's Performance Review and salary increase as presented. Failed F/00

That we approve the Executive Director's Performance Review and salary increase to 5%. Passed F/00

That a one time additional bonus of 3% be made this year for the Executive Director and all staff. Passed F/00

That we approve the Business Plan 2001 and Staffing Plan as presented. Passed F/00

To accept the Business Plan for 2003 as presented. Passed, F/02

That the Executive Director implement a stale check policy of 180 days. Passed, F/02

That the Executive Committee approve contracts for personal services (those services provided by a single individual otherwise known as a sole proprietor) that are equal to or exceed \$10,000. Passed, S/03

That we approve the Business Plan 2004 and Staffing Plan as presented. Passed, F/03

That Heather Manier be approved to sign checks in the National Office, not to exceed \$10,000, in the Executive Director's absence to meet emergency needs of NAI with all checks to be reviewed and approved by the Executive Director within 30 days. Passed, F/03

That we approve the Executive Director's Performance Review and salary increase as presented. Passed, F/03

National Office Building

That we authorize the Executive Director to enter into a purchase contract with Centre Point Business Airpark for Lot 4 or 3 at the asking price with the restriction that board approval be made by May 18, 2003 or the contract is null and void. Passed (EC), April/03

That the Executive Director proceed in planning and building a new office building for NAI at Mason Street North in Fort Collins with all contract approval to be approved by a majority of the Building Task Force. Passed, S/03

Should Mason Street option become infeasible I move that the Executive Director pursue the Centerpointe option for all contract approval to be approved by the building task force. Passed, S/03

I That if the Building Task Force approves the Mason Street building purchase, NAI will not purchase Lot 3 at Centrepoint. Passed, S/03

That the building at 528 S. Howes be sold by the Executive Director at market value determined by a commercial appraisal as soon as possible with all contracts being approved by a majority of the Building Task Force. Passed, S/03

That the Executive Director be charged with obtaining a favorable mortgage/building loan for the new office at the best possible rates with all contracts being approved by a majority of the Executive Committee. Passed, S/03

That the Building Task Force approve the purchase of the Mason Street North building (on Cherry Street). Passed, June/03

We direct the Executive Director to borrow up to \$1,000,000 from Wells Fargo Bank for building a new 8,500 square foot office at 230 Cherry Street with no more than \$750,000 to be financed long term as a mortgage. Passed, F/03

National Interpreters Workshop

That NAI adopt the present AIN policy of rebates on conferences. F/87

To accept the proposal of Region V to host the 1989 National Workshop. F/87 (St. Paul)

To amend the 1988 NIW contract , changing the profit-per-person from \$10 to \$20-25 per person. F/87

That NAI adopt a policy of conducting raffles as appropriate, in accordance with the laws of the individual states and federal regulations. S/88

To empower the Association Manager to vigorously pursue the collection of funds owed to NAI from previous conferences. S/88

That when a region hosts a conference in conjunction with the National Workshop, the region shall receive \$2.00 per person for full-time registrants. S/88

To accept the proposal of Region III to host the 1990 NIW in Charleston. F/88

To accept the proposal of Region VII to host the 1991 NIW in Vail. Co-chairs to be Duncan Rollo and Debbie Tewell. F/88

To write off the uncollected funds from the 1987 NIW as a loss. F/88

To accept the revised National Workshop Guidelines as written and revised. F/88

That item 7 of the guidelines be revised to read "the majority of the program content..." instead of "At least 50% of the program content..." F/88

That the Board authorize the Executive Director and the National Workshop Chair(s) to act as an agent of the corporation and to sign contracts with the consent of the President. S/89

To amend the National Workshop Guidelines to exclude other groups/organizations from holding independent workshops within the NAI workshop, unless Board approval is granted 18 months in advance. S/89

To amend the National Workshop Guidelines by adding the following paragraph: "Within 90 days of the official choice of the site and chair(s) for a national workshop, a budget for the entire planning, arrangement, and

conduct of the workshop must be submitted to the National Treasurer for approval. Any increases must be submitted by the chairs to the treasurer for approval. Notwithstanding the provision in the workshop guidelines, as adopted in 1988 in Seattle, the workshop chairs may use their travel funds for their committee chairs to attend preceding national workshops and/or for the "local Travel" as currently specified." F/89

That the region sponsoring the national workshop receive \$2.00 per workshop attendee or ten percent of the net profit over the required budget commitment, whichever is greater, beginning with the 1990 national workshop. F/89

To direct the Region 9 NIW Committee to look at other facilities with lower rates for the 1992 NIW, amended to exclude only the Hyatt Regency in Oakland from consideration. S/90

To not hold a raffle at the Charleston NIW if it is in conflict with the South Carolina State Laws. Failed. S/90

To direct Larry Contri to write a letter to the Charleston Chief of Police to obtain written permission for a non-profit organization to hold a raffle. S/90

That it be policy, starting with the 1991 NIW, that all budgets and bids should be submitted with the inclusion of a net profit of \$40,000. S/90

That, starting with the 1992 NIW a team will be appointed to negotiate primary contracts for the NIW S/90

That the Scholarship Committee take responsibility for conducting the annual national auction; to plan, promote, solicit items and donations, staff, and generally oversee the operation of the event. S/90

To accept the submitted rotation schedule for regions to host the NIW. Failed. F/90

To rotate the NIW by region. Failed. F/90

To accept the proposal to hold the 1993 NIW in Washington, DC. F/90

To accept the proposal of Cleveland to host the 1994 NIW. F/91

To accept Nov. 1, 1994 as the starting date of the Cleveland Workshop. If this date is not available, the executive board can approve a second date. F/91

To set aside a committee to develop a National Workshop Procedures Manual, to present a recommendation at the Spring, 1992 Board meeting. F/91

To accept (a written) proposal [see your official minutes for details] as guidelines for any proposals from regions wishing to host an NAI national workshop. F/91

That the executive Director contact Dahn Design to indicate the NAI will no longer pay for a Workshop poster, as we try to reduce conference costs. Sp/92

That the 1992 National Workshop show \$20,000 profit. Withdrawn. Sp/92

That we suspend policies for the NAI National Workshop for Santa Clara and have them write into the budget a minimum of \$20,000 profit. Failed. Sp/92

To reduce the budgeted profit for the 1992 Santa Clara National Workshop to a minimum \$20,000, allow 4.5 days, and coordinate registration with the national office. Sp/92

To let the 1992 Workshop Committee handle the media competition as best they can this year and decide on standardization at the next board meeting. Sp/92

That Sarah Blodgett go back to her workshop committee and come up with plans for a standard Media Competition award certificate and present same at the next meeting. Sp/92

To discuss at the summer board meeting the issues of certification; to invite Interpretation Canada and CEA (England) for a round table discussion at the Santa Clara National Workshop; and to set up a panel discussion for members at the Santa Clara National Workshop. Sp/92 National Workshops

To approve the 1993 National Workshop budget and direct the Executive Director to recommend to the NIW committee any adjustments by the November (92) Board meeting. Su/92

To assign the National Workshop among the Regions on a rotating basis. Failed Su/92

To accept the preliminary 1994 NIW Cleveland budget. F/92

To accept the proposal of Orlando for NIW in concept, to seek other proposals, and to make the final decision at the Spring 93 Board Meeting. Withdrawn. F/92

To accept the proposal of Orlando to host NIW 1995, with discussion with them on the theme. F/92

That the NAI Board accepts 1996 Billings, Montana, proposal by Chan Biggs during the week of October 19-27. - S/93

That NAI be prepared to select the 1997 National Workshop site at the fall 1993 Board meeting, and henceforth the Board will select workshop sites at least four years in advance.- S/93

That the Board accept the National Workshop Guidelines as presented by Sarah Blodgett on 15 May, 1993.- S/93

To accept the proposal of Beaumont, Texas to be the site of the 1997 National Interpreters Workshop. F/93

To ask the Beaumont NIW Committee to present a specific plan for low and/or no cost transportation of workshop participants from Houston to Beaumont and within Beaumont. Withdrawn. F/93

To allocate \$10,000 in start-up funds for the 1996 Billings Workshop. F/94

That the Board of Directors Leadership Forum be adopted as a formal program of the Association, to be implemented starting at the 1995 National Interpreters Workshop. The program will be administered by the Vice-president for Administration in conjunction with the Executive Director of the Association. F/94

That the Board of Directors Leadership Forum be adopted as a formal program of the Association, to be implemented starting at the 1995 National Interpreters Workshop. The program will be administered by the Vice-president for Administration in conjunction with the Executive Director of the Association. F/94

To accept the proposal submitted by Region 10 to host the 1998 NIW in Anchorage. F/94

That the Board of Directors assign the National Workshop Committee the task of creating an evaluation tool to score the merits of National Workshop proposals based upon the criteria outlined in the National Workshop Manual. National Workshop proposals shall be reviewed and scored by the Committee and the results reported to the Board of Directors in advance of the Fall Board Meeting." Sp/95

To authorize the Executive Director to set up a separate account for National Interpreter's Workshop funds. Su/95

That the National Interpreters Workshop sites, workshop chairs and program chairs be selected by a National Workshop Committee with final approval by the Board of Directors. This committee will be chaired by the

Vice President of Programs and include the Executive Director, Program Director and one previous workshop or program chair, appointed by the President." Sp/96

That the NIW committee will make every attempt to rotate the National Interpreters Workshop throughout the ten regions over each ten year period with the order of choices to be determined by the NIW Committee. Failure to do so, they will accept the next best site." Sp/96

That the financial management of NIW will be a responsibility of the Executive Director of NAI with all disbursements and receipts being made through the NIW account managed in the National Office. There will no longer be a provision for a local petty cash account. Sp/96

That a Spring Training workshop plan be approved as presented in the 1997 Business Plan for implementation in the spring of 1999. Failed. F/96

That we approve Spring Training in concept with final approval at the Spring, 1997 board meeting. F/96

That the fall NIW Rotation Schedule be as follows:

- 2000- Region 8	2001- Region 5	2002- Region 2
- 2003- Region 9	2004- Region 4	2005- Region 3
- 2006- Region 7	2007- Region 6	2008- Region 10
- 2009- Region 1	Repeat Rotation	

Passed. F/96

That we require regions, sections and the National Workshop committees to make all non-member registrants members of NAI, using the non-member fee difference to pay for an appropriate level of membership for at least six months. Sp/97

That the Tucson Convention Center and Holiday Inn City Center be selected as the host sites for the National Interpreters Workshop 2000. Sp/97

That the Workshop Manual as revised by the Workshop Committee in the spring 1997 be approved for use until the next revision. F/97

That Des Moines be selected as the host site for the National Interpreters Workshop 2001. Passed. Sp/98

That IMI become a staff function. Passed. Sp/98

That we establish a NIW senior discount registration for Members 62 years and over comparable to the student registration, NIW 2000. Passed S/00

That John Ascagua's Nugget Hotel in Reno, Nevada be selected as the host site for the National Interpreters Workshop 2003. S/00

That \$10 be added to the NIW 2000 registration. S/00

That 50% of the NIW 2000 scholarship auction go towards certification training scholarships . S/00

That we establish a NIW senior discount registration for Members 62 years and over comparable to the student registration, NIW 2000. Passed S/00

That we approve Grand Rapids, Michigan as the site for the National Interpreters Workshop in 2004. Passed, S/01

That the board authorize Exec. Director/VP Programs to complete revisions to the current NIW manual and distribute a draft from for full board approval fall 2001. Passed, S/01

That we approve the updated NIW Manual. Passed, F/01

That section chairs be given the same rate as the regional directors for the registration at NIW. Passed, F/01

That we accept Mobile Alabama as the site of the 2005 NIW. Passed, S/02

That the President establish a board-appointed task force whose goal is to establish exhibit hall policy and procedures prior to the spring 2003 board meeting. Failed, F/02

That Albuquerque be approved as the site for NIW 2006 if a reasonable contract can be negotiated by staff with Salt Lake City as a backup location if the first choice does not work out. Passed, S/03

That staff be directed to enter into a contract with Wichita, Kansas as the site for NIW 2007. Passed, F/03

That Portland, Oregon be accepted as the location for the NIW in 2008 subject to successful contract negotiation by staff. Passed. Sp/04

That Hartford, Connecticut, be accepted as the location for the NIW in 2009 subject to successful contract negotiation by staff. Passed. Sp/05

That Las Vegas, Nevada, be accepted as the location for the NIW in 2010 subject o successful contract negotiation by staff. Passed. Sp/06

Personnel

That the remuneration for the contract for Association Manager be set at \$18,000 for one year, paid at the rate of \$1,500 per month. F/87

To have a selection committee in place in the Denver area to evaluate Judy Giles at the end of seven months, at the October board meeting/ S/88

To retain Judy Giles as Manager with thanks from the Board for a job well done. F/88

To change the status of the Executive Director from contractual to permanent employee. F/88

To set the salary of the Executive Director at \$25,000 a year, and to include health insurance, vacation and sick leave benefits. Excluding retirement, the total package is not to exceed \$30,000 F/88

To increase budget line item to provide for full-time clerical position at a salary to be determined, plus benefits, with a ceiling of \$12,500 per year salary plus a benefit package. S/89

That the Board grant all employees on the NAI payroll by November 1, of each year, a cost-of-living increase on the following January 1, the same cost-of-living increase adopted by the City of Fort Collins. F/89

That in order to provide uniform understanding across the nation about when the NAI national office will be closed for holidays, the staff will be granted the same holiday schedule as federal employees. S/90

The National Office staff be granted vacation at the same rate accrued by the federal government. Failed S/90

That the National Office staff be granted vacation at the same rate as accrued by employees of Colorado State University. S/90

That the national office staff be credited with vacation time at the approved rate retroactive to the beginning of their employment, and the Executive Director review employment records and other available information to determine to the best of her ability the amount of vacation time accrued and used to date.. S/90

That the National Office staff accrue sick leave at the rate accrued by federal government employees. Failed. S/90

That the National Office staff accrue sick leave at a rate of one day per month. S/90

That the National Office staff be credited with sick leave at the approved rate retroactive to the beginning of their employment, and the Executive Director review employment records and other available information to determine to the best of her ability the amount of sick leave accrued and used to date. S/90

That the national office staff be granted a 1990 cost of living increase of 4%, retroactive to January 1, 1990. S/90

That the Executive Director be granted a merit salary increase of 4% based on performance during 1989, the increase to take effect April 1, 1990. S/90

That the Membership Assistant be granted a merit salary increase at the completion of one year's employment based on her performance evaluation and calculated from the 1989 NPCA salary survey results for merit increases for clerical support. S/90

That the Board of Directors shall empower the President and the VP Administration to negotiate the volunteer resignation of Judith Giles from the position of Executive Director. If Judith Giles does not voluntarily resign effective immediately, she will be terminated immediately. Sp/92

To establish a search committee for the position of Executive Director with Ron Osterbauer as Chair. Sp/92

A resolution by the Board of Directors of the National Association for Interpretation to recognize the significant contribution of Philip Tedesco as Business Manager of the National Association for Interpretation from February through July, 1992. Philip Tedesco has provided excellent management of the National Office of NAI during the vacancy of the Executive Director. He has provided professional and timely services to NAI Board members, Regions and members. The Board of Directors, on behalf of the members, thank Phil for his contributions to the profession of interpretation. Su/92

That \$500 salary augmentation be made to Phil Tedesco payable on the first 1993 paycheck. Withdrawn. F/92

To set aside up to \$500 professional development allowance for use by Philip Tedesco to use at his discretion in recognition of his performance during the past year. Withdrawn. F/92

To put a 5% cap increase on salaries for 1993 including merit and benefits. F/92

That full-time permanent staff of NAI be eligible for retirement benefits. F/93

That a lump sum cash award for performance in 1993 be given to the permanent staff. Bobbie Gallup to receive \$900 and Philip Tedesco to receive \$450. F/93

That NAI establish 5% of individual gross wages be set aside for a retirement program for the permanent, Full-time employees. F/93

To adopt the framework as given in oral presentation by the Personnel Policy work group, with final approval to be by mail ballot of the Board prior to 15 December, 1994. F/94

To have the Association's attorney review the proposed Personnel Policy before adoption. F/94

To accept the search process for Executive Director position as read. F/94 (see fall 94 minutes)

That NAI restrict any former employee of the Association from serving on the Board of Directors of the Association within two years following their separation from employment with the Association. F/94

That NAI restrict any member of the Board of Directors from being hired as an employee of the Association for a period of two years following the date of ending or resigning their term of office on the Board. F/94

To accept the Executive Director job description as read. F/94 (see fall 94 minutes)

To adopt the framework as given in oral presentation by the Personnel Policy work group, with final approval to be by mail ballot of the Board prior to 15 December, 1994. F/94

To have the Association's attorney review the proposed Personnel Policy before adoption. F/94

That NAI restrict any former employee of the Association from serving on the Board of Directors of the Association within two years following their separation from employment with the Association. F/94

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That the Program Director position description and salary range as described in the Program Director position description attached [to the minutes] be approved for implementation at a time selected by the Executive Director within the limitations of the 1996 and 1997 budgets." Sp/96

That we allow each qualified employee's health package to include insurance through a pre-tax health plan. The qualified employee may select individual coverage of 100% support by the Association if that amount is not greater than the cost of 80% coverage for the family insurance option." Sp/96

That we create the new position of full-time bookkeeper at a starting salary not to exceed \$18,000 per year with benefits as stipulated in the NAI Personnel Policy. F/96

That we create the new position of full-time Event Manager at a starting annual salary not to exceed \$22,000 per year with benefits as stipulated in the NAI Personnel Policy. F/96

That extended eye care be granted to all permanent employees within budget constraints approved in each annual budget. F/96

That disability / accident insurance be provided by the Association for all permanent employees within budget constraints in each annual budget. F/96

That NAI adopt a SEP (Simplified Employee Pension Program) for the 7% paid into employee retirement. A TSA (Tax Assured Annuity) will also be offered to employees for any amount they want to place as deferred compensations. F/96

That we accept the recommendations of the Personnel Committee in regard to the evaluation of the Executive Director. Sp/96

That we accept the recommendations of the Personnel Committee in regard to the salary adjustment of the Executive Director. Sp/96

That the Executive Director's salary be approved at the amount recommended by the Performance Review Committee, chaired by the Vice-president for Administration. F/97

That the Graphics/Clerical position be approved to begin in May, 1998, at a starting salary range of \$18,000 to \$22,000 per year with the final decision on salary to be determined by the Executive Director within constraints set in the 1998 budget. F/97

That the Compensation package for existing staff members of NAI be approved as presented by the Executive Director. F/97

That the staff bonus amount be set at 12.5% of surplus income for 1998 and 15% of surplus income for 1999. Passed. Sp/98

That the mileage reimbursement rate in NAI travel policy be increased from \$.27 per mile to the standard federal level at its current published rate. Passed. Sp/98

That the out-of-pocket reimbursement amount that does not require receipts be increased from \$10 to \$35 per day. Passed. Sp/98

That the compensation package for existing staff members of NAI be approved as presented by the executive director. Passed. F/98

That the executive director's salary be approved at the amount recommended by the Performance Review Committee, chaired by the Vice-president for Administration with personnel committee members Brook McDonald and Sarah Blodgett. Passed. F/98

That the compensation package for existing staff members of NAI be approved as presented by the executive director. Passed. F/98

That the Personnel Policy Item IV-E Health be modified to state. All regular, full-time employees at the first of the month following 30 days of employment and working 30 hours per week will receive health benefits through the managed care program selected by the Executive Director. NAI will pay 100% of the costs for all qualified employees. If the employee elects spouse or dependent coverage, NAI will pay 80% of the total costs of coverage for employee and dependents and the employee will pay 20% through a payroll deduction. Passed. F/98

That the Personnel Policy Item IV-F Retirement be modified to state. All part-time employees, age 21 and older who have performed services 3 of the 5 immediate years and will receive at least \$400 in compensation, and all regular, full-time employees, after working more than 1,000 hours per year who are vested will receive retirement benefits according to the approved percentage in the annual budget in the form of a Simplified Employee Pension Plan (SEPP) A Tax Sheltered Annuity (TSA) will also be offered to vested employees as payroll deductions in the amount they designate as deferred compensation. Passed. F/98

That the Personnel Policy Item IV-G Eye Care be modified to state. All regular, full-time employees and regular, part-time employees working more than 1,000 hours per year who are vested will receive extended eye care assistance and/or dental assistance for exams and procedures within limits set by the annual budget each year as approved by the Board of Directors. Passed. F/98

That we approve the training coordinator position as presented. Passed F/99

That we approve the Executive Director's Performance Review and salary increase as presented. Failed F/00

That we approve the Executive Director's Performance Review and salary increase to 5%. Passed F/00

That a one time additional bonus of 3% be made this year for the E.D. and all staff. Passed F/00

That we approve the Business Plan 2001 and Staffing Plan as presented. Passed, F/00

That the board approve the Rick Parmer as the chair of the Personnel committee. Passed, S/01

That we approve the Graphics Design position as presented. Passed, F/01

That we approve the Training Director position as presented. Passed, F/01

That we approve the Sales/Event Manager position contingent upon resources, with the flexibility to explore part-time or contractual options. Passed, F/01

That we have a standing personnel committee. Passed, F/01

That Personnel policy item X. Conflict of Interest be modified to add at the end of the existing statement "or as defined by condition for employment agreements negotiated with staff at the time of hire." Passed, S/02

That we amend the Fall 01 salary motion to read the NAI staff base salaries including the Executive Director salary be brought to the *average* based on the recommendation of the Personnel Committee in the 2003 Budget, it being the intent of the board that no staff salaries be reduced. Passed, F/02

That the maximum number of accrued sick days allowed in our personnel policy be changed from 480 hours to 1,040, and that existing employees sick time be adjusted according to time in service. Passed, S/03

That we approve a bonus plan starting in FY2004, for staff equal to 20% of operating surplus from the National Office budget from the previous year with 15% distributed proportionate for each person based upon salaries and with 5% of that to be apportioned by the Executive Director to staff based upon a peer feedback survey. Passed, F/03

That Heather Manier be approved to sign checks in the National Office, not to exceed \$10,000, in the Executive Director's absence to meet emergency needs of NAI with all checks to be reviewed and approved by the Executive Director within 30 days. Passed, F/03

That we go into Executive Session with the Executive Director present. Passed. Sp/05

That we go out of Executive Session. Passed. Sp/05

That we approve the Executive Director's compensation as presented by the Executive Director's Review Committee. Withdrawn. Sp/05

That we raise the Executive Director's base salary by \$8,000 and will be retroactive to January 1, 2005. Passed. Sp/05

We accept the amended Personnel Policy with the following changes:

- Page 5,B., Vacation Leave: Add accumulated vacation leave may not exceed 240 hours at any time.
- Page 6, C.2., Sick Leave: Change 8 weeks to 12 weeks
- Page 6, D.2., Holiday Leave: Strike the sentence: "The NAI National Office will be closed New Year's Day, Thanksgiving Day, and Christmas Day."
- Page 7, F., Employee Deferred Compensation Plan: Rename to Bonus Plan
- Page 12, Employee Use of Vehicles: Change pronouns in first person to third person to match language throughout document. Passed. F/05

That the Sales Manager Job Description be approved as submitted, when funding is available. Passed. Sp/06

Policies

(This section is a general compilation of policies that appear in the various sections elsewhere in this report.)

That NAI adopt the present AIN policy of rebates on conferences. F/87

To adopt the current AIN policy that each Region pay \$300 to the national budget for board travel, subject to exemption by petition of the board. F/87

That NAI adopt a policy of conducting raffles as appropriate, in accordance with the laws of the individual states and federal regulations. S/88

That we assure that all NAI national and regional endorsements of events, services, or products (not internally generated) have prior review and approval by a majority of the Executive Board. S/90

That the Board should establish a policy that says that Legacy will publish free notices of workshops, seminars, meetings or courses for Professional organizations, colleges, universities, and public agencies. Commercial organizations sponsoring workshops or seminars for profit must pay the current rates for ad space. F/91

That it shall be NAI policy that any article written for any NAI publication belongs to NAI and can be reprinted in any other NAI publication without author's or editor's permission. Failed. Sp/92

That it shall be NAI policy to obtain permission of authors to reprint any article from one NAI publication for use in any other NAI publication. Sp/92

To adopt the policy that NAI have a two-rate fee structure for all products and services with non-members receiving the higher price. Su/92

That the submitted draft (re: contract policy) be accepted as working policy as amended. F/92

That all requests for recommendation of products or services be referred to ads in Legacy and that NAI make NO endorsements. F/92

That it be the policy of NAI that gifts and monetary support may come from any source as long as the conditions of the donation are not in conflict with the purpose of NAI. F/92

To allow travel funds set aside for the Board to be used for either board meeting, but only once per year per board member. F/92

That it be the policy of NAI to provide all reasonable accessibility for programs and facilities at the National and Regional Workshops. S/93

That as further clarification to the Bylaws, it become the policy of the Association that the Board of Directors must have ' member in good standing' status in order to attend and participate in official Board functions, and that those members of the Board who are not 'in good standing' be considered absent from any meeting from which they are barred by this definition, and further that the Association parliamentarian be charged with monitoring the status of the members of the Board of Directors to authenticate active membership as authorization to participate in official Board functions. Failed. F/94

NAI Communications Policy- 5/95

* The Executive Committee are the official corporate officers and must sign any documents specifically requesting the approval of corporate officers.

* The executive director is the corporate agent for NAI and may enter into agreements for the corporation and sign contracts.

* All publications and correspondence representing NAI must use the NAI logo and related materials provided in the NAI Identity and Graphics Standards Manual.

NAI Equipment Policy- 5/95

* The E.D. must approve of disposal or sale of surplus NAI property.

* NAI property/equipment can be taken and used at home for NAI business with permission from the executive director.

NAI Governance Policy- 5/95

* The Board of Directors is responsible for setting all organizational policies and for an annual administrative review of those policies, by-laws and job descriptions of the Board Members and executive director.

* The Board of Directors is responsible for an annual review of Products and Services of the organization for the purpose of making recommendations for improvements to the NAI staff.

* The NAI personnel policy governs all rights and responsibilities of and for the staff.

* The executive director hires, supervises, and evaluates all staff members and is responsible for development of staff job descriptions and annual review of same.

NAI Travel Policy- 5/95

* All travel by staff must be pre-approved by the executive director.

* Mileage reimbursement will be at the rate of 27 cents per mile traveled.

* Reimbursement for meals will be actual amount expended to a maximum of \$40 per day. Meal per diem will be increased to a maximum of \$50 per day in NYC, Washington, D.C. and selected other cities or international destinations on a case by case basis with approval by the executive director.

* Reimbursement Requests must be made within the fiscal year in which the travel occurred or sixty days following the travel at the year's end or they will not be paid.

* Receipts are required for all expenses except minor out-of-pocket expenses such as tips, metro fees, etc., not to exceed \$10 per day.

* When reimbursements exceed \$600 per year per traveler, a 1099 will be filed with the IRS, according to their regulations for same.

* Regional, sectional or chapter fees will be waived for the executive director and staff when in attendance at their workshops or events.

* Regional Director's travel to non-NIW Board meetings will be covered at the expense of each region at a minimum of \$300.

* Board Executive Committee members travel to non-NIW Board Meetings will be paid by the NAI National Office.

* Coverage of travel expenses for Board Members to NIW or other meetings may be approved at the discretion of the President or Board of Directors from the President's travel funds in the budget.

NAI Fiscal Policy- 5/95

* The executive director is responsible for fiscal management, budgeting, revenue collection and disbursements for the organization.

* On all national and regional bank accounts, all checks or withdrawal from accounts below \$2,000 require one designated signature and for checks of \$2000 or more, two signatures are required.

* All expenditures by NAI must be approved by the executive director unless allotted in the budget to other persons.

* All financial records will be stored at the NAI National Office and retained for at least 7 years. All audits/reviews, IRS 990s and an example of each annual budget will be maintained in permanent central storage files.

* Bank deposits will be made by NAI staff or national or regional officers only.

* The executive director is responsible for bookkeeping activities for NAI and financial reports must be provided to the Treasurer and Board of Directors within 20 working days after the end of each quarter.

NAI Elections Policy- 5/95

* All ballots must be kept in locked storage before distribution to members and after collection from an election until 48 hours after the final results of elections are announced to members in writing.

To approve the policy clarification and revisions as presented [above] Sp/95

That the compensation package for existing staff members of NAI be approved as presented by the executive director. F/98

That the executive director's salary be approved at the amount recommended by the Performance Review Committee, chaired by the Vice-president for Administration with personnel committee members Brook McDonald and Sarah Blodgett. F/98

That the Personnel Policy Item IV-E Health be modified to state. All regular, full-time employees at the first of the month following 30 days of employment and working 30 hours per week will receive health benefits through the managed care program selected by the Executive Director. NAI will pay 100% of the costs for all qualified employees. If the employee elects spouse or dependent coverage, NAI will pay 80% of the total costs of coverage for employee and dependents and the employee will pay 20% through a payroll deduction. F/98

That the Personnel Policy Item IV-F Retirement be modified to state. All part-time employees, age 21 and older who have performed services 3 of the 5 immediate years and will receive at least \$400 in compensation, and all regular, full-time employees, after working more than 1,000 hours per year who are vested will receive retirement benefits according to the approved percentage in the annual budget in the form of a Simplified Employee Pension Plan (SEPP) A Tax Sheltered Annuity (TSA) will also be offered to vested employees as payroll deductions in the amount they designate as deferred compensation. F/98

That the Personnel Policy Item IV-G Eye Care be modified to state. All regular, full-time employees and regular, part-time employees working more than 1,000 hours per year who are vested will receive extended eye care assistance and/or dental assistance for exams and procedures within limits set by the annual budget each year as approved by the Board of Directors. F/98

That regions and sections that want to exhibit at NIW and sell items at the workshop pay for drayage and those who provide educational booths, not selling items, not pay the drayage fees. F/98

That the board approve the Visual Communications section to coordinate media awards program at NIW. F/98

That IMI become a staff function. Sp/98

That NAI create a DBA (Doing Business As) name and logo as the Association for Interpretation for use on international literature related to the Spanish Section and other opportunities that arise. Passed F/99

That single-signature signing limit for checks be increased to \$50,000. Checks in amounts greater than that will require two signatures. Passed, S/00

That 20% annual growth, dividends, and interest proceeds from the Legacy Trust Fund be reinvested in the funds selected with the other 80% being used according to LTF stipulations for building, scholarship and operating activities. Passed, S/00

That the reimbursement amount for region and section newsletters be increased from \$1 to \$1.50 starting with the 2000 rebate. Passed F/00

That the section representation on Board of Directors be set at 3 chairs. Passed, S/00

That section representatives serving on the NAI board be allotted 2 complementary membership of their choice per year. Withdrawn S/00

That all complementary membership be limited to annual Individual memberships. Passed S/00

That the additional surplus amount of \$1564.61 be disbursed among the staff in accordance to the staff bonus policy. Passed (EC) July/00

That the meritorious service awards for workshop chairs be removed from the professional awards procedure and a "team award" be automatically given to the entire workshop committee during the awards banquet at workshop that they plan. Passed F/00

That regional and sectional newsletter reimbursement be limited to four per year, effective January. Passed F/00

That the Travel Policy for the Executive Board be amended to include "covers lodging for the entire NIW" if needed. Passed F/00

For the board to direct the executive director to develop and utilize a written "terms of employment" document for each of the approved staff positions (graphic design, training director, sales/event manager). Passed, F/01

That we approve the addition to Section H. of Item IV of the personnel policy as follows:

Under IV Benefits and Leave Policy Section H. Eye and Dental Care

All regular, full-time employees and regular, part-time employees working more than 1,000 hours per year who are vested will receive extended eye care assistance, dental assistance for exams and procedures, and support for non-traditional medical and health prevention services (i.e. health club fees, aerobics class fees, acupuncture, etc) within limits set by the annual budget and with approval of the Executive Director. Passed, F/01

That the NAI staff base salaries including the Executive Director salary be brought to the median based on the recommendation of the Personnel Committee in the 2003 Budget, it being the intent of the board that no staff salaries be reduced. Passed, F/01

That we amend the Fall 01 salary motion to read the NAI staff base salaries including the Executive Director salary be brought to the *average* based on the recommendation of the Personnel Committee in the 2003 Budget, it being the intent of the board that no staff salaries be reduced. Passed, F/02

That the International Affiliations Policy be accepted as presented by the International Affiliations Task Force. Passed. Sp/06

That NAI adopt the definition of interpretive planning given by Lisa Brochu in *Interpretive Planning: The 5-M Model for Successful Planning Projects*. Passed. Sp/06

"Interpretive Planning is the decision-making process that blends management needs and resource considerations with visitor desire and ability to pay (with time, interest, and/or money) to determine the most effective way to communicate the message to targeted markets."

That items purchased at \$500 or greater value, with a useful life of 3 years or more be regarded as capital equipment. Passed. Sp/06

That the revised Board Travel Policy be approved, with the following amendment. Passed. Sp/06

- Strike the third bullet from the bottom.

“Regional, Sectional or Chapter fees will be waived for the Executive Director and staff when in attendance at their workshops or events.”

That the Product and Services Task Force share their recommendation with the RLC/SLC for feedback and prepare their summary with the Executive Committee who will then prepare a motion for an electronic vote prior to the November Board meeting. Passed. Sp/06

Publications

That NAI adopt as its official publication "The Journal of Interpretation", to be produced in a manner similar to "The Journal of Forestry"; that it be published bi-monthly; and that it a news section, general and applied use sections, and referred research articles. F/87

To empower the Executive Board to negotiate the exchange of subscriptions at cost with other organizations. F/87

To accept the proposal of Doug Wood to produce a cassette for NAI. Failed. S/88

To proceed with John Veverka's proposal to complete an Interpretive Forms Book and give the finished master copy to the Board for consideration. S/88

To take orders for the reprint of the 1987 Proceedings and advertise in the Journal; cost to be determined based on production costs for the number of orders submitted. F/88

To accept John Veverka and Associates as a distributor for NAI publications. F/88

To pursue an annual book publication series based on Lisa Brochu's guidelines and develop full guidelines for presentation at the Spring 1989 Board meeting. F/88

That Scholarship and Publications be made standing committees. S/89

That the surviving spouses of Honorary Members, when said member is deceased, may request to continue to receive all relevant publications. S/89

That the Publications Committee should investigate the offer from Steven's Point and make recommendations to the Board. S/89

To empower Jann Young (Secretary) to authorize the expenditure of up to \$500 to Jerry Coutant for the USFS publication. S/89

To adopt all guidelines, policies, long- and short-range goals as presented by the Publication Committee, except #16 as pertains to Journal Guidelines. F/89

To produce 2000 copies of the Interpretive Curriculum Directory, under the oversight of the Publications Committee for final review (no note of action taken). F/90

To allow Merle Rogers to spend up to \$2000 on poster marketing. Failed. S/91

To return to the Board with a final poster design, cost, publication date, etc., for publication of the poster by the Santa Clara Workshop. (no record of vote.) S/91

To create a subscription category for receiving regional newsletters with all revenues divided equally among all regions. Cost \$40.00 per year.
Failed. F/91

To create a subscription category for receiving regional newsletters with all revenues divided equally among all regions. Cost \$25.00 per year. F/91

To empower the Executive Board to seek out underwriting and recognition, as well as advertising for all publications excluding Legacy. Sp/92

To sell the video for \$15, to make it a benefit of Institutional Membership, and to rescind policies that Fundraising Committee should handle the video (Mar 1988) and that John Ververka will be the distributor for all NAI publications (Oct. 88). Sp/92

To extend to current contract for the Fish and Wildlife Service Visitor Center Manual for 90 days. F/94

That the existing Visitors Center Manual contract with Ron Osterbauer, et.al., be cancelled and that we negotiate a contract with Wisconsin State University, Mike Gross and Ron Zimmerman to fulfill our obligation. Sp/95

To modify the budget to include the addition of the proposed National Newsletter as a membership service. Su-95

That we accept Region 7's proposal to reimburse them for the development of NAI-Link and accept the terms of their 3-year contract for website maintenance. F/97

That the mileage reimbursement rate in NAI travel policy be increased from \$.27 per mile to the standard federal level at its current published rate. Sp/98

That the out-of-pocket reimbursement amount that does not require receipts be increased from \$10 to \$35 per day. Sp/98

That we appoint Cem Basman as editor of the Journal of Interpretation Research starting January 1, 2000. Passed F/99

That NAI create a publisher's imprint and trademark it for use when publishing. Passed, S/00

That we recommend a goal of publishing two JIR's annually and that goal be incorporated into the contract. Passed, S/00

That the Executive Director formalize a contract with NAI's Journal and Legacy magazine editors, Cem Basman and Alan Leftridge, along the guidelines provided with this motion. See the documents in the Board Notebook. Passed, F/00

That we accept the name Heritage Publishing as NAI's book imprint. Passed F/00

That we approve the Interpretive Guide Training Workbook as the official training document for the CIG certification training program. Passed

That the Executive Board vote today on publishing Personal Interpretation Book .Passed, Aug./01

That Heritage Publishing publish "Personal Interpretation" and that 15% royalties will be shared by the authors. The book will be advertised as a recommended reading for the CIG program. Passed,Aug./01

That we accept the Heritage Publishing Policy but postpone a vote on Addendum A until the spring board meeting. Passed F/01

That NAI pursue the publication of "The Interpreter Magazine" as a separate publication from "Legacy Magazine" provided grant funding is achieved. Passed, S/02

That NAI adopt InterpPress as it's official publishing imprint, contingent upon legal searches. Passed, S/02

That we recede the name of Heritage Publishing as the official imprint of NAI. Passed, S/02

To accept the Publishing Addendum outlining staff and board authorship policies. Passed, F/02

That the National Office give rebates to Regions and Sections of \$.75 per E-newsletter delivered to a dues paying member with a limit of four issues per year as long as three other requirements are met:

- a. Members are given the option of receiving a print or electronic newsletter.
- b. E-newsletter recipients are queried regularly to be certain they are receiving those services.
- c. Print and E-newsletter are of comparable quality. Passed. Sp/04

Regions

That any Region with less than \$2,000 in its budget be exempt from paying rebates from workshops to National. Failed. F/87

To accept Region III's petition for exemption from paying the board travel rebate for 1988. F/87

To accept the recommendations of the Scholarship Committee as presented, but with regional scholarships being provided at the discretion of the Regional Board and when regional treasuries allow. S/89

That the Regions will receive from National \$1.00 per member as of January 1, of each year, plus one dollar per member for each regional newsletter mailer during the year. Failed. S/89

That each Regional Director may award annually two complimentary memberships, as they see fit. S/89

To postpone temporarily the \$300 travel payment due from Region I, and that the Board be prepared to lend up to \$500 to Region I, as a temporary measure. S/89

To return to the Regions a \$1.00 rebate per member per newsletter, for those Regions publishing four newsletters per year, payable beginning in January of each year beginning January 1991 for 1990. F/89

That the \$300 rebate from Regions for the national travel fund may be used only for transportation expenses. F/89

That the newly established travel reimbursement policy become effective with FY 1995. Sp/94

To cancel the \$300 travel assessment due from the regions, effective FY 1995. Sp/94

That the National budget include a \$5 rebate per member to each region, based on the membership report as of May 1st yearly. Tabled. F/94

That the Board of Directors direct the Executive Director to prepare a report and make a recommendation on the feasibility of increasing regional rebates up to \$10 per member per year [friendly amendment- and that the report be ready at the Fall, 1995, Board meeting.] Sp/95

That we adopt the Regional Operations Manual as a working draft with the final adoption with changes recommended by Regional Directors to be done at the fall, 1997 board meeting. F/96

That the Regional Operations Manual as presented in draft form at the Spring 1997 meeting be approved as a final document for printing and distribution after copy editing. F/96

That regions be required to pay the expenses (travel, and room and board) of the regional director (or their representative) to the spring board meeting, and travel expenses to the fall board meeting. Withdrawn, Sp/97

That regions be required to pay the expenses (travel, room and board) of the regional directors (or their representative) to national board meetings, effective for the fall board meeting, 1997. Sp/97

That the Regional and Sectional Performance standards as indicated in the Regional and Sectional Performance Checklist be adopted as presented. F/97

That the standards for region logo designs be modified to permit the use of an outline of the states within the region behind the logo. Withdrawn F/00

That the reimbursement amount for region and section newsletters be increased from \$1 to \$1.50 starting with the 2000 rebate. Passed F/00

That regional and sectional newsletter reimbursement be limited to four per year, effective January. Passed F/00

That the Northwest Territories be recognized as part of Region 7 and that Nunavak Province be recognized as part of Region 5 and that these Canadian Provinces be added to the official NAI Map of Regions that appears in print and on the web. Passed, S/02

That an individual cannot serve as a regional director and section chair concurrently effective Jan. 1st 2004. Passed, S/03

That we establish a regional leadership council that will convene for the first time at the NIW 2003. Passed, S/03

Resolutions

Resolved that NAI endorse the development of professional standards for the profession of interpretation. Su/92

Resolved, that should the search for a new office site prove a very positive opportunity, the executive board should be empowered to make a financial commitment up to \$50,000 without full board approval. Failed. S/91.

To accept (a long resolution to the Bank. See minutes for details.) F/91

That it be resolved that the Board express its appreciation and apologies to Lee Wilder and San Antonio Missions NHP for their help and hospitality. Sp/92

A resolution by the Board of Directors of the National Association for Interpretation to recognize the significant contribution made by the Colorado State University Department of Recreation Resources and Landscape Architecture. Specifically, Glenn Haas, Sharon Johnson, Cem Basman and Marcella Wells are recognized for their continued support, guidance and assistance to the National Office of NAI. The Board of Directors, on behalf of the NAI membership thank them for this assistance and contribution to the profession of interpretation. Su/92

A resolution by the Board of Directors of the National Association for Interpretation to recognize the significant contribution of Philip Tedesco as Business Manager of the National Association for Interpretation from February through July, 1992. Philip Tedesco has provided excellent management of the National Office of NAI during the vacancy of the Executive Director. He has provided professional and timely services to NAI

Board members, Regions and members. The Board of Directors, on behalf of the members, thank Phil for his contributions to the profession of interpretation. Su/92

That the NAI Board of Directors commends the following task forces: National Workshop Manual, Certification, Diversity and National Awards and the Nominations Committee and their respective chairs (Sarah Blodgett, Lisa Brochu, Mike Whatley / Betsy Leonard, Evie Kirkwood, and Bob Jennings) for their diligence in completing assigned tasks, generating reports and making recommendations to the Board. Their actions have successfully brought honor to themselves with expeditious work to the body of the whole. F/97

Scholarships

To allocate 100% of the NIW auction proceeds to the scholarship fund and to set up a scholarship committee to develop guidelines and plan for distribution. F/88

That Scholarship and Publications be made standing committees. S/89

That the Scholarship Committee take responsibility for conducting the annual national auction; to plan, promote, solicit items and donations, staff, and generally oversee the operation of the event. S/90

To discontinue the annual renewal "gimmies" and to look into pins or other recognitions for year, 10 year members, etc. S/91

To create a task force to address the issues raised in the written report on Standards of Interpretation. Failed. S/91

To waive the travel fee for Region VIII and to assist them with the costs of their representative's travel to this meeting. S/91

To withdraw the board action (F/90) regarding submitting a new dues structure to the membership. S/91

To rescind the board action to make dues changes effective Jan. 1, 1992 S/91

To allow Merle Rogers to spend up to \$2000 on poster marketing. Failed. S/91

To return to the Board with a final poster design, cost, publication date, etc., for publication of the poster by the Santa Clara Workshop. (no record of vote.) S/91

To rescind prior board action that puts the national scholarship auction under the control of the scholarship committee. S/91

To increase the number of each \$500 scholarship from one to two; to pay two winners a \$300 stipend for travel to the National Workshop from the Scholarship funds; to have to workshop absorb the cost of lodging and registration for these winners. If the Workshop budget cannot absorb these costs, they shall be the responsibility of the Scholarship funds. Withdrawn. Sp/92

That the \$1000 scholarship winners in each category be offered the opportunity to attend the National Workshop, with scholarship designated funds picking up \$500 toward travel, \$300 toward lodging, and \$200 toward registration. Withdrawn. Sp/92

To increase the number of \$500 scholarships from one to two in each category, to offer each \$1,000 category winner (2 total) to opportunity to attend the National Workshop with Scholarship-designated funds paying up to \$250 each for travel, up to \$150 each for lodging and up to \$100 each for registration. Sp/93

That 50% of the NIW 2000 scholarship auction go towards certification training scholarships . Passed, S/00

That 50% of the NIW 2000 scholarship auction go towards certification training scholarships . Passed,S/00

That all scholarship and grants applications and review records be forwarded to the national office within 90 days of being awarded as appropriate to the IRS code. Passed, S/03

That we transfer the administration of the Student Scholarship Committee to the CUA Section. Passed, F/03

Sections

That the NAI Board approve the concept of creating both "Affiliate" and "Associate" status within NAI, the former for individuals to affiliate in sub-divisions of NAI, the latter to accommodate formal associations between other existing professional career organizations and NAI. To this end, the Board of Directors charges this committee to present a detailed description of "affiliate" organizational structure and operations, and then, as a second priority to do the same for the "associate" arrangement. Upon approval by the Board, the results will be broadcast to NAI members through the NAI Journal and other in-house communication vehicles. S/89

That NAI establish a small block of categories of special interest groups- to be known as sections- and have them in place by the 1990 NIW. S/90

To accept the petition of the Council for American Indian Interpretation to become a section. F/90

To accept the written submission of guidelines for Sections, including friendly amendments that there be no charge to belong, receive no rebate on newsletters, and to remove the list of suggested sections. F/90

To encourage the development of a Civil War Section. S/91

To accept the recommendation of the bylaws committee, with the exception of that portion dealing with sections. S/91

To accept the Civil War section. F/91

To set aside a special committee to research options on funding sections for a report and action at the Spring 1992 meeting. F/91

That it be resolved that NAI would welcome any opportunity to welcome ANCA as a section and will explore any issues necessary to make this possible. Sp/92

To interpret the by-laws to mean that the articles regarding Chapters apply to both Regions and Sections. Failed. Su/92

Not to allow formal subdivisions of sections. Failed. Su/92

Resolved that the NAI Board of Directors recognizes and endorses the participation of the RIHT section as a positive influence for NAI and we pledge to support this interest within the existing by-laws and procedures of the organization. Su/92

To loan each section \$500 to be paid back in five years. Withdrawn. Su/92

To loan the Civil War section \$500 to be repaid within five years. Failed. Su/92

That the petition of the Interpretation and Tourism Industry Council to the Board to form a new section called "Resource Interpretation Heritage Tourism" be approved. Su/92

That the VP-programs prepare correspondence to all sections for input into a procedures manual. Failed. Su/92

To accept the guidelines for sections as presented (dated Oct. 30, 92) F/92

That section dues shall be approved by the NAI National Board. F/92

That section dues shall be assessed as a regular procedure of the NAI membership process either as a check-off on the annual renewals and new memberships, or as an addition to an existing membership. F/92

To inform the RIHT section that a \$5 membership fee will be accredited to their account and available January 1, 1993. F/92

To approve \$500 for the RIHT section. Tabled. F/92

That the Nature Center Directors/Administrators section be approved with Vern Fish as section representative. S/93

That the Zoo/Wildlife Park/Aquaria section be approved with Karin Hostetter and Debra Erickson as section representatives. S/93

That the President appoint a task force to develop recommendations for Section policies, operations and by-law changes to be submitted at the Spring, 1994 Board meeting. F/93

To fund \$500 to RIHT section. Failed. F/93

That the Environmental Education section be accepted. F/93

That the National Nomination/Elections Committee compile a slate of candidates for the offices of Chair, Vice-chair, Secretary and Treasurer for each of the following approved sections: Resource Interpretation-Heritage Tourism, Civil War, Environmental Education, Nature Center Directors/Administrators, and Zoos, Wildlife Parks and Aquaria; and that the section membership shall elect the above officers by June 15, 1994, and that the Executive Director notify the membership of each section that elections will be conducted and request that individuals interested in section offices notify the Nomination/Elections Committee of this interest.

The term of office for these positions will be until December 31, 1995. These elections will be administered and certified by the NAI National Office. Sp/94

To accept the Sections Guidelines as presented. (refer to Handout #5). F/94

To postpone the RIHT Section election until the fall of 1995. F/94

To accept the petition of the Visual Communication to become a Section. F/94

To accept the petition of The African-American Experience Group to become a Section. F/94

That the Civil War Section be dissolved, effective immediately. Sp/95

That the responsibility for appointing Section Elections Chairs be changed from the Section Secretary to the Section Chair. Sp/97

That the Sections Operations Manual as proposed by staff be approved as a "working draft" with final approval to take place at the Spring meeting after recommended revisions from Section Chairs and Board members. F/97

That the Regional and Sectional Performance standards as indicated in the Regional and Sectional Performance Checklist be adopted as presented. F/97

That the proposed NAI Sections Operations Manual be adopted as the standard for use by all Sections. Passed. Sp/98

That the NAI board approve the name change of the Council for American Indian Interpretation (CAII) to the Council for the Interpretation of Native Peoples (CINP). Passed. Sp/98

That the NAI's first published book title be developed on the theme of Interpreting Cultural Diversity, and that it be developed as a 50/50 partnership with the Council for the Interpretation of Native Peoples (CINP). Passed. Sp/98

That the NAI national office staff, hosting region members and CINP members co-produce a nationwide training event entitled: Interpreting Cultural Diversity, splitting profits 3 ways (331/3 / 331/3 / 331/3), with CINP members serving in committee roles with NAI staff handling registration, printing, site research, contract administration, budgeting and promotion. Passed. Sp/98

That the first Interpreting Cultural Diversity training event be held in 1999, at a time and site selected by the executive director with approval by the executive committee, the national workshop committee, the CINP Chair and the director of the hosting region. Passed. Sp/98

That we approve a Spanish section with the provision that the requirement for fifty signatures on a petition be confirmed. Passed. Sp/98

That the sections of NAI have permanent representation on the Board of Directors with the following conditions:

- * That representation be minimum of three from different sections with no upper limit as to how many can be on the board.

- * That when a section reaches a membership of 25% of the total membership of the Association its chairperson become a member of the Board of Directors with full representational duties not unlike a regional director.

- * If the membership drops below 25%, then the position is not automatically a part of the Board of Directors.

- * The term of the membership shall be the same as the section term (2 years).

- * That a formal National Council of Affinity Sections be created to be made up of the chairs of all the sections.

- * The purpose of such a council shall be to formally elect additional board members as well as coordinate the efforts of the different sections and provide a forum for open discussion and problem solving.

- * To insure three members from the sections be on the board at any one time, the remaining positions filled by an election process conducted at the Council Level supervised by the national Election and Nominations Committee.

- * The remaining positions will be that of other section chairs.

- * When and if there are ever three or more sections with membership of 25% or more, then the council shall not elect additional members. Failed. F/98

That NAI adjust the terms of office for its elected national board officers in the following manner:

- * President and VP for Administration and VP for Programs be elected in the same year

- * Treasurer and Secretary in the off year. Failed. F/98

That the board be directed to form a task force to prepare a comprehensive plan for member representation to include sections, regions, staggered terms and bylaws. Passed. F/98

That the president appoint a task force to formalize the selection process for section representation on the Board of Directors. Passed S/00

That the section representation on Board of Directors be set at 3 chairs. S/00

That section representatives serving on the NAI board be allotted 2 complementary membership of their choice per year. Withdrawn S/00

That the reimbursement amount for region and section newsletters be increased from \$1 to \$1.50 starting with the 2000 rebate. Passed F/00

That regional and sectional newsletter reimbursement be limited to four per year, effective January. Passed F/00

That we accept the membership petition for the creation of the new NAI Section to be known as the Interpretive Naturalists Section (INS). Passed, S/01

That we accept the membership petition for the creation of the new NAI Section to be known as University and College Academics Section. Passed, F/01

That section chairs be given the same rate as the regional directors for the registration at NIW. Passed, F/01

That the Board of Directors endorse the action plans derived out of the Section Summit, which will be integrated in the Strategic Planning process. Passed, S/02

The adoption of a resolution to support the creation of the following task forces suggested by the Section Leadership Council: one on web based services for sections/regions and one on fostering cooperation between regions and sections. Passed, S/02

The name of the NAI Section Resource Interpretation and Heritage Tourism (RIHT) be changed to Interpretation and Tourism (I&T). Passed, S/03

That to officially change the name of any Section, the Section membership must approve the new name by a simple majority ballot vote, and that the new Section name will not take effect until officially recognized by a vote of the NAI Board of Directors. Passed, S/03

The task force moves that we place on the next national election ballot the following ByLaws changes, "The Regional Leadership Council (RLC) of the Association is made up of all current regional directors. This serves as a formative policy body for the council electing 5 representatives to serve on the national board of directors. The Section Leadership Council of the Association is made up of all current sectional chairs. This serves as a formative policy body for the council electing 5 representatives to serve on the National Board of Directors. – moved and seconded by Task Force on Region and Section Cooperation. Failed, S/03

The National Board of Directors accept those recommendations noted by the Task Force related to increasing the cooperation and partnership between sections and regions. Said recommendations will be incorporated into the section and regional operations manual at the earliest opportunity. -Task Force on Region and Section Cooperation Withdrawn, S/03

An individual cannot serve as a regional director and section chair concurrently effective Jan. 1st 2004. Passed, S/03

That the following motion be rescinded: "I move the Bylaws of NAI Section 4, be amended with the added statement "All sections will contribute an equal percentage from their treasuries to cover the travel expenses of the section chair. Passed, S/03

That the regional leadership council shall be responsible for the election of a chair and secretary to organize and record the actions and deliberations of the council. Passed, S/03

That we transfer the administration of the Student Scholarship Committee to the CUA Section. Passed, F/03

Strategic Planning

That a strategic planning session be conducted during the April 1989 Board meeting in Fort Collins to determine the future direction of the association. F/88

To accept the principal proposals put forth in strategic planning session and accept them as the long-range goals and objectives of the Association. S/89

That the board accept the vision statements that were generated in the strategic planning session held May 9-10, 1996. Sp/96

That the American Partners Program as proposed be adopted as an official strategy to be included in the NAI Strategic Plan. F/97

That the Resource Publications Plan as proposed by the Executive Director be adopted as an official strategy to be included in the NAI Strategic Plan. F/97

That we accept the products of the strategic planning process that the board developed at Aspen Lodge, CO on May 14 - 15, 1998. Sp/98

Training

That a Spring Training workshop plan be approved as presented in the 1997 Business Plan for implementation in the spring of 1999. Failed. F/96

That we approve Spring Training in concept with final approval at the Spring, 1997 board meeting. F/96

That the Spring Training Proposal be formally adopted for implementation in 1999 with details to be determined by the Executive Director in cooperation with the National Workshop Committee. Withdrawn, moved to discussion item. Sp/97

That NAI serve as a partner with the Western Regional Inter-organizational Training Team to plan and deliver the Western Regional Skills Training (WRIST), a partnership of BLM, USFS, NPS, Colorado State Parks, Exhibit Design Partners, City of Lakewood and Colorado Alliance for Environmental Education. F/97

That regions be required to pay the expenses (travel, room and board) of the regional directors (or their representative) to national board meetings, effective for the fall board meeting, 1997. Sp/97

That Region 5, the Environmental Education section and the National Office conduct a national training event on the environmental education theme in Region 5 in the late winter or spring of 2000 with profits being split three ways, between the region, section and National Office. Passed. F/98

Travel

To adopt the current AIN policy that each Region pay \$300 to the national budget for board travel, subject to exemption by petition of the Board. F/87

That effective January 1, 1988, the President is empowered to have organization funds cover the costs of travel and lodging, excluding meals, to, from and during Board meetings, budget permitting. S/88

To postpone temporarily the \$300 travel payment due from Region I, and that the Board be prepared to lend up to \$500 to Region I, as a temporary measure. S/89

To amend the National Workshop Guidelines by adding the following paragraph: - Within 90 days of the official choice of the site and chair(s) for a national workshop, a budget for the entire planning, arrangement, and conduct of the workshop must be submitted to the National Treasurer for approval. Any increases must be submitted by the chairs to the treasurer for approval. Notwithstanding the provision in the workshop guidelines, as adopted in 1988 in Seattle, the workshop chairs may use their travel funds for their committee chairs to attend preceding national workshops and/or for the "local Travel" as currently specified. F/89

To waive the travel fee for Region VIII and to assist them with the costs of their representative's travel to this meeting. S/91

To have a summer board meeting in the Fort Collins area with travel expenses paid from the National Budget. Sp/92

To authorize up to \$750 for the VP Programs to travel to Falcon Press and visit with the Legacy staff. Sp/92

To eliminate the Regional Travel Fund system. Regions will be responsible for sending Regional Directors to meetings and National Office responsible for travel of Executive Board. Failed Su/92

That the unused portion of the President's Travel budgeted funds fiscal year 1992 be allocated to Executive Director's travel, in collaboration with VP-Administration and President. Withdrawn. Su/92

To allow travel funds set aside for the Board to be used for either board meeting, but only once per year per board member. F/92

To appropriate up to a maximum of \$700 travel support for the Vice-president for Programs for this meeting only, subject to receipts presented. Sp/94

That the newly established travel reimbursement policy become effective with FY 1995. Sp/94

To appropriate up to \$300 per person for travel expenses for those Board members attending the proposed summer, 1994, Board meeting. Sp/94

To cancel the \$300 travel assessment due from the regions, effective FY 1995. Sp/94

To appropriate up to a maximum of \$700 travel support for the Vice-president for Programs for this meeting only, subject to receipts presented. Sp/94

To increase the Executive Director's Travel Budget to \$7,500.00 for fiscal 1995. amended, to increase the Executive Director's Travel Budget to \$8,000.00. Sp/95

To give the Vice-president for administration \$100 over his travel expenses to attend the Orlando Workshop. Withdrawn, Sp/95

That regions be required to pay the expenses (travel, and room and board) of the regional director (or their representative) to the spring board meeting, and travel expenses to the fall board meeting. Withdrawn, Sp/97

That the Travel Policy for the Executive Board be amended to include "covers lodging for the entire NIW" if needed. Passed F/00

That the revised Board Travel Policy be approved, with the following amendment. Passed. Sp/06

· Strike the third bullet from the bottom.

"Regional, Sectional or Chapter fees will be waived for the Executive Director and staff when in attendance at their workshops or events."

Web Site

That we accept Region 7's proposal to reimburse them for the development of NAI-Link and accept the terms of their 3-year contract for website maintenance. F/97

That the executive director be given the latitude to get multiple bids for Internet service provider. Passed. F/98

That the board direct the president to investigate web sites and related issues with resolution by the end of the year. Passed. F/98

That the Board supports and markets the NAI link as an association wide networking tool operated, maintained and funded by Region 7. Passed, S/00

That NAI establish an interpretation List-Serve. Withdrawn F/00

That the NAI purchase the web domain name www.naissections.org and divide the annual and monthly fees between each of the sections. Passed, F/01

That the President appoint an NAI web Policy & Procedures Team consisting of the region/section web maintainers and the communications/advertising staff member charged to develop NAI Policy and Procedure subject to board approval. Passed, F/01

The Where Did This Come From? Category

To empower (the President of NAI) to send a letter stating endorsement by NAI for the Monarch butterfly as the national insect. Failed. F/91

That the Monarch Butterfly as National Insect issue is not directly related to the profession of interpretation, so NAI should not address it. Withdrawn. F/91

To take no action on the issue of the Monarch Butterfly as National Insect. F/91

v. 6.0 - Book of Motions

The NAI Book of Motions

A Compendium of [almost] every motion made in the History of NAI