



## Organizational Unit Chart of Account Codes

### Type of Account Codes:

### Includes:

#### Income

4100 Training/Workshop Revenue	Registrations, exhibits, field trips, pre/post programs
4200 Member Networking Revenue	Special events, field trips, other networking events
4300 Fundraising Revenue	Fundraising, contributions, scholarship proceeds
4400 Miscellaneous Income	Sale of goods, interest, miscellaneous

#### Expenses

5100 Training/Workshop Expenses	Workshop costs, field trips, pre/post programs, ad & promotions, committees for workshop, contract services for workshop, printing, postage, etc. for workshop, supplies for workshop, etc.
5200 Member Networking Costs	Special events, field trips, ad & promo, supplies, member COG, etc.
5300 Administrative Expenses	Postage/Delivery, supplies, telecommunications, board
5400 Fundraising/Scholarship Expenses	Ad & promo, supplies, scholarship costs
5500 Miscellaneous Expenses	Sale items cost of goods, interest expense, sales tax, misc.